
ANNUAL PROCUREMENT PLAN FOR 2017

For Common-Use Supplies and Equipment

PHILIPPINE CROP INSURANCE CORPORATION



In following-up, pls. cite DMS ref #
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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT

General Solano St, San Miguel, Manila

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DETAILS OF ANNUAL EQUIPMENT PROCUREMENT PROGRAM

(In Thousand Pesos)

Fiscal Year 2017

Department: Department of Agriculture						
Corporation: Philippine Crop Insurance Corporation						
PARTICULARS	Deployment	Qty.	Unit Cost	Amount	I-Initial	Remarks
Land and Land Improvement						
Land		1	2,000,000	2,000,000		
Landscaping	HO/ROS	1	500,000	500,000		
Land Back Filling	HO/ROS	1	500,000	500,000		
Land Fence	HO/ROS	1	2,000,000	2,000,000		
		4		5,000,000		
Building						
Construction of Motorpool/Fieldmen	HO/ROS	1	3,000,000	3,000,000		
Construction of PCIC Building	HO/ROS	1	20,000,000	20,000,000		
Construction of PCIC Building- RO	HO/ROS	1	15,000,000	15,000,000		
Office Building	HO/ROS	1	100,000,000	100,000,000		
Steel Grills for glass partition/windows	HO/ROS	1	1,500,000	1,500,000		
Window Blinds	HO/ROS	1	1,000,000	1,000,000		
		6		140,500,000		
Transportation Equipment						
Motor Vehicles	HO/ROS	16	1,800,000	28,800,000		
Motorcycles	HO/ROS	38	100,000	3,800,000		
		54	1,900,000	32,600,000		
Leasehold and Leasehold Improvements						
Construction of Stockroom & Office Repainting	HO/ROS	1	200,000	200,000		
Leasehold Improvements of PEOs/ROs	HO/ROS	5	100,000	900,000		
Leasehold Improvements of RO	HO/ROS	1	400,000	400,000		
Modular Partition - HO	HO/ROS	42	60,000	2,520,000		
Modular Tables	HO/ROS	14	50,000	700,000		
Modular Tables/Cubicles	HO/ROS	50	20,000	20,000		
Renovation of New Office Space-HO	HO	1	2,500,000	2,500,000		
Electrical Works /Wirings-New Office Space-HO	HO	1	2,000,000	2,000,000		
Office Ceiling Replacement - HO	HO	1	2,000,000	2,000,000		
Internet Optice Fiber Installation	HO	1	3,000,000	3,000,000		
Landline Telephone Wiring Installation	HO	1	200,000	200,000		
Renovation of New Office Space-RO IV	HO/ROS	1	150,000	150,000		
Renovation/Finishing of Extension Offices	HO/ROS	4	50,000	200,000		

Renovation/Expansion of the Regional Office	HO/ROS	1	50,000	50,000
Office Repainting/Landscaping	HO/ROS	1	600,000	600,000
Window Blinds	HO/ROS	1	300,000	600,000
		246	155,980,000	16,040,000
Furniture and fixture				
Cabinet - Built in Overhead	HO/ROS	3	10,000	30,000
Cabinet - 3 Drawer Steel Filing/Lateral	HO/ROS	15	12,000	180,000
Cabinet - 3 Drawer Steel Filing	HO/ROS	6	7,500	7,500
Cabinet - 4 Drawer Steel Filing/Lateral Steel	HO/ROS	26	16,000	416,000
Cabinet	HO/ROS	7	6,000	42,000
Cabinet - Teller's	HO/ROS	2	6,000	12,000
Cabinet - File, Wooden	HO/ROS	3	10,000	30,000
Cabinet - Filing/Open Layered	HO/ROS	59	7,000	413,000
Cabinet - Steel	HO/ROS	7	8,000	56,000
Cabinet - Wooden	HO/ROS	6	5,000	30,000
Clerical Tables and Chairs	HO/ROS	46	7,000	322,000
Chairs (Clerical)	HO/ROS	232	4,000	928,000
Chairs (Clerical)	HO/ROS	6	5,000	30,000
Chairs (Computer)	HO/ROS	24	5,000	120,000
Chairs (For Conference Table)	HO/ROS	50	5,000	250,000
Chairs - Revolving	HO/ROS	40	5,000	200,000
Chairs (Swivel)	HO/ROS	30	3,800	114,000
Chairs - Ergonomic	HO/ROS	26	3,500	91,000
Chairs - Executive	HO/ROS	2	5,500	11,000
Chairs (Jr. Executive)	HO/ROS	29	12,000	348,000
Chairs (Sr. Executive)	HO/ROS	24	16,000	384,000
Chairs (Airport/Visitors')	HO/ROS	6	8,000	48,000
Chairs (Gang)	HO/ROS	23	10,000	230,000
Chairs - Monoblock, w/o armrest	HO/ROS	90	500	45,000
Chairs - Monoblock, w/ armrest	HO/ROS	33	500	16,500
Chairs - Monoblock, w/ armrest	HO/ROS	20	2,000	40,000
Chairs - Monoblock/stckable w/backrest	HO/ROS	100	300	30,000
Chairs - Stacking	HO/ROS	100	300	30,000
Chairs - Training Room	HO/ROS	160	300	48,000
Chairs, Tables and F&F set for Breastfeeding Room	HO/ROS	1	4,500	4,500
Chairs- Training Room	HO/ROS	60	4,000	240,000
Chairs- Visitors	HO/ROS	82	1,500	123,000
Chairs- Visitors	HO/ROS	2	2,500	5,000
Rack - Steel	HO/ROS	34	16,000	544,000
Sala Set	HO/ROS	1	45,000	45,000
Sofa/F&F set for RMs room	HO/ROS	1	55,000	55,000
Sofa/Couch Set (for lobby area)	HO/ROS	4	55,000	220,000
Sofa lounge w/ center and side table	HO/ROS	3	25,000	75,000

Table - Briefing Room	HO/ROS	1	6,000	6,000	
Table - Clerical	HO/ROS	150	6,000	900,000	
Table - Clerical	HO/ROS	15	5,000	75,000	
Table Computer	HO/ROS	6	3,000	18,000	
Table - Conference	HO/ROS	3	6,000	18,000	
Table - Conference Room	HO/ROS	2	6,000	12,000	
Tables (cubicles-computer)	HO/ROS	21	6,000	126,000	
Tables (Office Desk)	HO/ROS	20	5,000	100,000	
Table - Executive	HO/ROS	7	8,000	56,000	
Table - Plastic	HO/ROS	2	2,900	5,800	
Table - Training Room	HO/ROS	16	6,000	96,000	
Vacuum Cleaner	HO/ROS	1	25,000	25,000	
		1,607		7,251,300	
IT Equipment					
Anti Virus		50	2,000	100,000	Bought
Computer - Desk Top	HO/ROS	111	60,000	6,660,000	3 Servers
Computer - Desk Top with Printers	HO/ROS	6	41,600	249,600	1 Desktop to Accounting
External Hard drive	HO/ROS	16	3,500	56,000	
LAN	HO/ROS	1	3,500	3,500	
Laptop	HO/ROS	26	50,000	1,300,000	
MS Office	HO/ROS	30	12,000	360,000	
Operating System-Windows 10 - Server 1	HO/ROS	30	12,000	360,000	
Printer (Dot Matrix-Single)	HO/ROS	8	10,000	80,000	
Printer (Dot Matrix)	HO/ROS	6	20,000	120,000	
Printer	HO/ROS	5	7,500	8,000	
Printer (LX310)	HO/ROS	3	8,000	24,000	
Printer (Inkjet)	HO/ROS	33	10,000	330,000	
Printer (Laser Jet) - Colored	HO/ROS	33	20,000	660,000	
Printer (Laser Jet) - Black & White	HO/ROS	4	30,000	120,000	
Projector	HO/ROS	4	50,000	200,000	
Projector - Multimedia	HO/ROS	12	27,248	326,976	
Risograph Machine	HO/ROS	6	100,000	600,000	
Server	HO/ROS	3	80,000	240,000	
Switch Hub (32 port)	HO/ROS	1	1,500	1,500	
UPS - Smart Server	HO/ROS	1	50,000	50,000	
UPS-Centralized	HO/ROS	3	5,000	15,000	
		392		11,864,576	
Office Equipment					
Aircon -Cabinet Type - 3TR	HO/ROS	8	100,000	800,000	
Aircon -Split Type - 2.5 TR	HO/ROS	18	50,000	900,000	
Aircon -Split Type - 2HP	HO/ROS	8	45,000	360,000	

Aircon -Window Type - 2HP	HO/ROS	5	60,000	300,000		
Aircon - 2HP	HO/ROS	1	5,000	5,000		
Aircon -Window Type	HO/ROS	1	35,000	35,000		
Audio-Visual System	HO/ROS	1	30,000	30,000		
Biometric Bundy clock	HO/ROS	9	28,000	252,000		
Camera - CCTV	HO/ROS	6	25,000	150,000		
Camera - Document/SLR	HO/ROS	2	100,000	200,000		
Camera -DSLR with Lens	HO/ROS	1	15,000	15,000		
Camera -DSLR	HO/ROS	2	50,000	100,000		
Camera -SLR	HO/ROS	2	20,000	40,000		
Vacuum Cleaner	HO/ROS	1	20,000	20,000		
Car Wash Equipment	HO/ROS	1	45,000	45,000		
Coffee Vendo Machine	HO/ROS	4	45,000	180,000		
Copier (Photocopier)	HO/ROS	2	50,000	100,000		
Copier - Monochrome, regular	HO/ROS	1	70,000	70,000		
Digital ID Maker	HO/ROS	1	50,000	50,000		
Digital Signature Maker	HO/ROS	1	50,000	50,000		
Electric Fan - (Stand)	HO/ROS	12	5,000	60,000		
Electric Fan (Industrial)	HO/ROS	2	5,000	10,000		
Electric Water Pump withTank	HO/ROS	1	3,500	3,500		
Fax Machine	HO/ROS	3	10,000	30,000		
Fire Extinguisher - Dry Chemical	HO/ROS	6	5,000	30,000		
Fire Extinguisher	HO/ROS	10	10,000	100,000		
Floor Polisher	HO/ROS	1	15,000	15,000		
Generator Set (Power)	HO/ROS	2	300,000	600,000		
Generator Set (Power)	HO/ROS	2	500,000	1,000,000		
Mopping Machine	HO/ROS	2	6,000	12,000		
Hand Dryer - Electric	HO/ROS	1	6,000	6,000		
Power Spray	HO/ROS	1	12,000	12,000		
Refrigerator	HO/ROS	2	6,000	12,000		
Sound Sytem (Megaphone)	HO/ROS	1	5,000	5,000		
Sound Sytem (Portable)	HO/ROS	6	25,000	150,000		
Television Set - (Smart LED)	HO/ROS	1	30,000	30,000		
Television Set	HO/ROS	5	6,000	30,000		
Television Set - LED	HO/ROS	1	20,000	20,000		
Typewriter Electric	HO/ROS	5	9,000	45,000		
Typewriter Electric	HO/ROS	1	20,000	20,000		
Typewriter Electric	HO/ROS	4	30,000	120,000		
Typewriter Manual	HO/ROS	3	20,000	60,000		
Vacuum Cleaner with Canister	HO/ROS	1	15,000	15,000		
Vacuum Cleaner	HO/ROS	2	20,000	40,000		
Water Dispenser	HO/ROS	1	5,000	5,000		
Water Pump System	HO/ROS	1	25,000	25,000		
Vault	HO/ROS	2	6,000	12,000		

				6,169,500	
Other Property, Plant and Equipment					
Calculator - 10 digits	HO/ROS	2	1,000	2,000	
Audio Visual Training Facilities	HO/ROS	51	2,000	102,000	
Calculator - Scientific	HO/ROS	15	500	7,500	
Curtain and Curtain Rods (Lot)	HO/ROS	1	40,000	40,000	
Disk Rack/Cabinet	HO/ROS	1	10,000	10,000	
Fire Extinguisher	HO/ROS	15	4,000	60,000	
Internet/Telephone Connection	HO/ROS	3	3,500	10,500	
Mens' Urinal	HO/ROS	1	6,000	6,000	
Pointer for Presentation - Multimedia	HO/ROS	3	600	1,800	
Router	HO/ROS	6	5,000	30,000	
UPS	HO/ROS	32	2,500	80,000	
Vaccum Cleaner - for computers	HO/ROS	1	1,000	1,000	
		134		350,800	
TOTAL AEPP					
		2,445		219,776,176	

Prepared by:

FLERIDA J. DELOS REYES
Budget Officer IV

Reviewed by:

NOMER D. VIRAY
Manager, Finance Department

Approved by:

ATTY. JOVY C. BERNABE
President

ANNUAL PROCUREMENT PLAN FOR 2017 For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

- Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
- For Sub - Depots please refer to the following (Arranged/ Classified according to commonality of freight cost):
 - Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, Misamis Occidental (Oroquieta) and Southern Leyte (Maasin)- Region XIII
 - Misamis Oriental, Bacolod, Calbayog, Bontoc and Northern Samar (Cataraman)- Regions VI, VII, VIII, X, & XI
 - Surigao Del Norte - **Surigao Del Norte**
 - Zamboanga Sibugay- **Zamboanga Sibugay**
 - Camiguin - **Camiguin**
- Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
- APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
- For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
- The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
 - DBM Central Office- for entities in the Central Office
 - DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs
- The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:
 - ps.app.nga@gmail.com- For central and regional offices of all national government agencies
 - ps.app.suc@gmail.com- For main and other campuses of all state universities and colleges
 - ps.app.gocc@gmail.com- For all central and regional offices of government owned and controlled corporations
 - ps.app.deped@gmail.com- For primary and secondary schools
- Consistent with National Budget Circular No. 555, the APP for FY 2017 must be submitted on or before **November 30, 2016**.
- Rename your APP file in the following format: APP2017- Name of Agency- Region (e.g. APP2017-PS- Central Office).
- For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)689-7750 loc. 4021.

Department/Bureau/Office: PHILIPPINE CROP INSURANCE CORPORATION
Region: HEAD OFFICE - NATIONAL CAPITAL REGION
Address: FLOOR BUILDING A NIA COMPLEX, BARANGAY PINYAHAN, EDSA
DILIMAN QUEZON CITY

Agency Account Code: _____

Contact Person: JOSE C. FLORES
Position: DIVISION CHIEF III - PROPERTY MANAGEMENT AND GENERAL SEC
E-mail : joeyfloresgold@yahoo.com
Telephone/Mobile Nos: 441-13-25

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
A. AVAILABLE AT PROCUREMENT SERVICE STORES																					
COMMON ELECTRICAL SUPPLIES																					
1 BATTERY, size AA, alkaline, 2 pieces per blister pack	pack	97	11	6	114	79	12	6	97	81	9	6	96	77	8	4	89	396	17.42	6,898.32	
2 BATTERY, size AAA, alkaline, 2 pieces per blister pack	pack	76	2	2	80	60	2	2	64	64	2	2	68	60	2	2	64	276	15.03	4,148.28	
3 BATTERY, size D, alkaline, 2 pieces per blister pack	pack	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	77.56	930.72	
4 FLUORESCENT LAMP, tubular, 28 watts	tube	31	2	8	41	31	2	4	37	26	2	4	32	2	2	2	6	116	114.40	13,270.40	
5 FLUORESCENT LAMP, tubular, 36 watts	tube	41	18	7	66	18	5	12	35	10	5	7	22	13	5	5	23	146	280.80	40,996.80	
6 COMPACT FLUORESCENT LAMP, 18 watts, 1 piece in individual box	piece	11	9	42	62	11	9	6	26	7	9	6	22	13	6	3	22	132		-	
7 TAPE, electrical	roll	27	3	4	34	23	2	0	25	26	1	0	27	22	1	2	25	111	18.20	2,020.20	

Item & Specifications		Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
COMMON OFFICE SUPPLIES																					
1	ACETATE, gauge #3, 50m per roll	roll	8	0	0	8	5	0	0	5	0	5	0	5	0	0	0	0	18	624.00	11,232.00
2	AIR FRESHENER, 280mL/can	can	80	36	19	135	64	35	23	122	71	36	19	126	60	31	23	114	497	83.20	41,350.40
3	ALCOHOL, 70%, ethyl, 500ml	bottle	154	72	59	285	111	81	73	265	126	73	59	258	121	62	53	236	1044	47.82	49,924.08
4	CARBON FILM, A4 size, 100 sheets per box	box	11	5	4	20	10	5	0	15	10	5	0	15	10	5	0	15	65	197.58	12,842.70
5	CARBON FILM, PE, black, 216mm x 30mm, 100 sheets per box	box	29	8	1	38	22	0	4	26	24	5	1	30	23	0	2	25	119	202.80	24,133.20
6	CARTOLINA, assorted color, 20 pieces per pack	pack	53	5	1	59	20	5	0	25	25	0	1	26	15	0	0	15	125	64.48	8,060.00
7	CHALK, white, dustless, 100 pieces per box	box	6	0	0	6	5	0	0	5	5	0	0	5	8	0	0	8	24	25.86	620.64
8	CLEARBOOK, A4 size	piece	67	30	0	97	35	0	0	35	37	0	0	37	29	0	0	29	198	39.52	7,824.96
9	CLEARBOOK, Legal size	piece	59	15	0	74	42	15	0	57	49	15	0	64	40	15	0	55	250	43.68	10,920.00
10	CLIP, backfold, 19mm, 12 pieces per box	box	72	48	35	155	35	47	35	117	35	48	35	118	35	47	35	117	507	7.28	3,690.96
11	CLIP, backfold, 25mm, 12 pieces per box	box	82	48	35	165	45	47	35	127	45	48	35	128	45	47	35	127	547	10.40	5,688.80
12	CLIP, backfold, 32mm, 12 pieces per box	box	71	53	35	159	53	47	35	135	75	48	35	158	52	47	35	134	586	19.12	11,204.32
13	CLIP, backfold, 50mm, 12 pieces per box	box	99	78	65	242	68	47	35	150	68	48	35	151	65	47	35	147	690	36.38	25,102.20
14	CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic	piece	308	164	78	550	338	128	98	564	324	128	78	530	243	103	53	399	2043	31.20	63,741.60
15	DATA FILE BOX, made with chipboard, with closed ends	box	87	48	20	155	58	40	15	113	83	40	15	138	68	40	15	123	529	69.78	36,913.62
16	DATA FOLDER, made with chipboard, taglia lock	piece	83	1	0	84	83	0	0	83	103	0	0	103	90	0	0	90	360	68.64	24,710.40
17	ENVELOPE, DOCUMENTARY, for A4 size document, 500 pieces per box	box	28	11	0	39	20	10	0	30	23	2	0	25	3	0	0	3	97	381.54	37,009.38
18	ENVELOPE, DOCUMENTARY, for Legal size document, 500 pieces per box	box	31	21	0	52	22	21	2	45	27	21	0	48	24	20	0	44	189	507.40	95,898.60
19	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100 pieces per box	box	97	6	5	108	25	5	5	35	88	0	0	88	19	0	0	19	250	621.71	155,427.50
20	ENVELOPE, EXPANDING, plastic	piece	132	0	0	132	147	0	0	147	137	0	0	137	126	0	0	126	542	27.61	14,964.62
21	ENVELOPE, MAILING, 500 pieces per box	box	57	33	31	121	43	33	32	108	43	32	26	101	29	12	10	51	381	499.20	190,195.20
22	ENVELOPE, MAILING, with window, 500 pieces per box	box	38	24	0	62	31	21	3	55	39	21	0	60	29	21	0	50	227	561.60	127,483.20
23	ERASER, felt, for blackboard/whiteboard	piece	31	22	0	53	26	21	0	47	20	21	0	41	20	17	0	37	178	11.11	1,977.58
24	ERASER, plastic or rubber	piece	81	25	11	117	47	21	13	81	67	21	11	99	37	21	11	69	366	2.29	838.14
25	FASTENER, for paper, metal, 50 sets per box	box	122	51	22	195	114	43	26	183	114	44	22	180	118	43	22	183	741	57.09	42,303.69
26	FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece	53	0	0	53	36	0	0	36	55	0	0	55	36	0	0	36	180	70.67	12,720.60
27	FILE TAB DIVIDER, A4, five (5) colors per set	set	16	15	15	46	15	15	15	45	15	15	15	45	15	15	14	44	180	12.48	2,246.40
28	FILE TAB DIVIDER, Legal Size, five(5) colors per set	set	21	0	0	21	20	0	0	20	20	0	0	20	20	0	0	20	81	16.64	1,347.84
29	FOLDER, Fancy, A4, 50s/ bundle	bundle	3	8	0	11	0	0	0	0	0	0	0	0	0	0	0	0	11	234.00	2,574.00
30	FOLDER, Fancy, Legal, 50 pieces per bundle	bundle	16	5	0	21	5	0	0	5	5	0	0	5	10	0	0	10	41	291.20	11,939.20
31	FOLDER, L-type, A4, 50 pieces pack	pack	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	166.40	499.20
32	FOLDER, L-type, Legal size, 50 pieces per pack	pack	3	0	0	3	0	0	0	0	11	0	0	11	0	0	0	0	14	203.84	2,853.76
33	FOLDER, Pressboard, size 210mm x 370mm, 100s/box	box	151	5	0	156	30	4	4	38	37	5	5	47	35	4	4	43	284	746.72	212,068.48
34	FOLDER, Tagboard, A4, 100 pieces per pack	pack	211	10	0	221	60	0	0	60	110	10	0	120	60	10	0	70	471	179.28	84,440.88
35	FOLDER, Tagboard, Legal size, 100 pieces per pack	pack	260	9	2	271	147	7	12	166	149	7	2	158	124	7	2	133	728	200.37	145,869.36
36	GLUE, all purpose, 300 grams min.	jar	60	12	0	72	43	5	0	48	48	6	0	54	57	2	0	59	233	44.18	10,293.94
37	INDEX TAB, self-adhesive, 5 set/box, assorted colors	box	30	0	0	30	23	0	0	23	28	0	0	28	23	0	0	23	104	47.90	4,981.60
38	LOOSELEAF COVER, 50sets per bundle	bundle	36	3	0	39	25	1	12	38	25	1	0	26	21	0	0	21	124	539.76	66,930.24
39	MAGAZINE FILE BOX, LARGE	piece	37	25	30	92	33	5	30	68	30	5	30	65	5	5	5	15	240	41.60	9,984.00
40	MARKER, fluorescent, 3 colors per set	set	64	19	5	88	66	15	3	84	56	15	3	74	50	12	3	65	311	35.55	11,056.05

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
41 MARKER, whiteboard, bullet type, black	piece	57	16	9	82	26	11	9	46	39	11	9	59	26	16	9	51	238	10.28	2,446.64
42 MARKER, whiteboard, bullet type, blue	piece	43	16	6	65	25	16	8	49	41	16	6	63	25	22	6	53	230	10.28	2,364.40
43 MARKER, whiteboard, bullet type, red	piece	32	13	3	48	27	13	5	45	30	13	3	46	14	16	3	33	172	10.28	1,768.16
44 MARKER, permanent, bullet type, black	piece	70	32	18	120	73	28	20	121	85	28	18	131	80	28	18	126	498	9.65	4,805.70
45 MARKER, permanent, bullet type, blue	piece	68	13	13	94	61	13	15	89	56	13	13	82	48	13	13	74	339	9.65	3,271.35
46 MARKER, permanent, bullet type, red	piece	60	13	13	86	50	13	13	76	50	13	13	76	43	13	13	69	307	9.65	2,962.55
47 NOTE BOOK, stenographer's, 40 leaves, spiral	piece	205	250	10	465	124	10	110	244	50	10	10	70	50	10	10	70	849	10.40	8,829.60
48 NOTE PAD, stick-on, (2"x3"), 100 sheets per pad	pad	13	0	0	13	13	0	0	13	13	0	0	13	15	0	0	15	54	31.20	1,684.80
49 NOTE PAD, stick-on, (3"x3"), 100 sheets per pad	pad	25	10	10	45	25	10	10	45	25	10	10	45	35	10	10	55	190	40.54	7,702.60
50 NOTE PAD, stick-on, (3"x4"), 100 sheets per pad	pad	23	0	0	23	23	0	0	23	21	0	0	21	3	0	0	3	70	54.06	3,784.20
51 PAD PAPER, Ruled	pad	8	2	2	12	5	2	2	9	5	2	2	9	5	2	2	9	39	18.26	712.14
52 PAPER CLIP, gem type, 48mm, 100 pieces per box	box	180	76	50	306	174	46	45	265	156	57	50	263	161	40	45	246	1080	12.85	13,878.00
53 PAPER CLIP, gem type, 32mm, 100 pieces per box	box	93	58	40	191	64	53	30	147	54	43	45	142	54	47	30	131	611	6.43	3,928.73
54 PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	240	160	160	560	220	160	180	560	215	160	180	555	235	160	160	555	2230	122.75	273,732.50
55 PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	132	35	35	202	102	35	55	192	90	35	55	180	110	35	35	180	754	148.90	112,270.60
56 PAPER, Multi-Purpose (COPY) A4, 70gsm	ream	363	533	193	1089	393	443	223	1059	383	443	223	1049	383	443	193	1019	4216	112.15	472,824.40
57 PAPER, Multi-Purpose (COPY), Legal size, 70gsm	ream	332	507	167	1006	362	417	197	976	342	417	197	956	355	410	160	925	3863	122.49	473,178.87
58 PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets per pack]	ream	8	1	0	9	7	0	0	7	7	0	0	7	7	0	0	7	30	88.40	2,652.00
59 PAPER, Thermal, 216mm x 30m	roll	67	7	1	75	67	1	1	69	73	1	1	75	67	2	2	71	290	31.15	9,033.50
60 PENCIL, lead, w/eraser, one(1) dozen per box	box	44	13	10	67	50	12	10	72	50	13	10	73	31	10	10	51	263	19.62	5,160.06
61 PHILIPPINE NATIONAL FLAG	piece	10	0	0	10	1	0	0	1	1	0	0	1	0	0	0	0	12	278.72	3,344.64
62 RECORD BOOK, 300 pages, size: 214mm x 278mm min	book	125	47	25	197	45	15	5	65	80	15	5	100	50	15	5	70	432	60.32	26,058.24
63 RECORD BOOK, 500 pages, size: 214mm x 278mm min	book	98	3	3	104	58	3	3	64	68	3	3	74	68	3	3	74	316	86.85	27,444.60
64 RING BINDER, Plastic 32mm, 10 pieces per bundle	bundle	11	0	0	11	10	0	0	10	10	0	0	10	5	0	0	5	36	256.87	9,247.32
65 RUBBER BAND, 70mm min lay flat length (#18)	box	56	6	0	62	19	4	2	25	22	4	0	26	20	5	0	25	138	93.31	12,876.78
66 RULER, plastic, 450mm, 1 piece in individual plastic	piece	121	25	0	146	11	3	0	14	11	9	0	20	11	3	0	14	194	15.48	3,003.12
67 SIGN PEN, black	piece	293	117	43	453	237	93	20	350	287	93	47	427	411	97	43	551	1781	38.10	67,856.10
68 SIGN PEN, blue	piece	199	31	51	281	104	51	31	186	139	31	31	201	84	31	31	146	814	38.10	31,013.40
69 SIGN PEN, red	piece	120	18	18	156	63	58	18	139	68	18	18	104	63	18	18	99	498	38.10	18,973.80
70 STAMP PAD INK, violet, 50mL	bottle	136	16	0	152	60	0	0	60	75	10	0	85	25	0	0	25	322	24.63	7,930.86
71 STAMP PAD, felt pad, min 60mm x 100mm	piece	64	18	0	82	30	4	0	34	25	10	0	35	0	0	0	0	151	27.66	4,176.66
72 STAPLE WIRE, Heavy duty, 23/13	box	103	5	7	115	84	5	7	96	47	5	7	59	12	5	7	24	294	23.40	6,879.60
73 STAPLE WIRE, Standard	box	176	87	73	336	123	128	23	274	165	83	54	302	46	70	15	131	1043	18.92	19,733.56
74 TAPE, masking, 24mm, 50 meters length	roll	83	15	7	105	83	0	0	83	68	10	0	78	43	0	0	43	309	55.12	17,032.08
75 TAPE, masking, 48mm, 50 meters length	roll	84	11	8	103	67	1	8	76	74	18	1	93	35	1	1	37	309	105.04	32,457.36
76 TAPE, transparent, 24mm, 50 meters	roll	93	13	0	106	43	19	0	62	76	20	0	96	11	12	0	23	287	10.92	3,134.04
77 TAPE, transparent, 48mm, 50 meters	roll	89	15	5	109	67	14	11	92	76	15	2	93	11	14	2	27	321	26.52	8,512.92
78 TAPE, packaging, 48mm, 50 meters length	roll	88	10	0	98	53	0	0	53	81	10	0	91	16	0	0	16	258	32.74	8,446.92
79 TOILET TISSUE, 12 rolls per pack	pack	67	27	15	109	52	22	15	89	52	22	15	89	22	18	15	55	342	67.60	23,119.20
80 TWINE, plastic, one kilo per roll	roll	33	2	0	35	27	0	0	27	29	2	0	31	26	0	0	26	119	49.92	5,940.48
81 WRAPPING PAPER, kraft, 50 sheets per pack	pack	26	0	0	26	20	0	0	20	21	0	0	21	20	0	0	20	87	128.84	11,209.08
COMMON OFFICE DEVICES		0	0	0		0	0	0		0	0	0		0	0	0				

Item & Specifications		Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
1	CUTTER BLADE, heavy duty cutter, 10 pieces per tube	tube	32	10	0	42	30	1	0	31	3	10	0	13	3	1	0	4	90	9.19	827.10
2	CUTTER KNIFE, heavy duty	piece	34	15	7	56	17	0	0	17	10	2	0	12	10	0	0	10	95	19.76	1,877.20
3	DATING AND STAMPING MACHINE	piece	31	8	0	39	13	0	0	13	17	0	0	17	3	0	0	3	72	478.38	34,443.36
4	PENCIL SHARPENER, 1 piece in individual plastic case	piece	46	0	0	46	10	0	0	10	10	0	0	10	10	0	0	10	76	187.20	14,227.20
5	PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box	piece	47	13	0	60	11	7	0	18	18	9	0	27	11	0	0	11	116	114.28	13,256.48
6	SCISSORS, (6")	pair	62	22	0	84	41	3	12	56	33	7	0	40	29	3	0	32	212	13.73	2,910.76
7	STAPLER, standard	piece	103	13	0	116	45	0	2	47	54	2	2	58	42	2	2	46	267	82.16	21,936.72
8	STAPLER, binder type, heavy duty for high volume stapling, 25-135sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable paper guide	piece	20	0	0	20	20	0	0	20	20	0	0	20	20	0	0	20	80	878.80	70,304.00
9	STAPLE REMOVER, plier type	piece	105	8	3	116	42	0	3	45	40	0	0	40	30	5	0	35	236	18.18	4,290.48
10	TAPE DISPENSER, table top	piece	31	4	0	35	17	0	0	17	15	0	0	15	15	0	0	15	82	47.72	3,913.04
11	WASTE BASKET, non-rigid plastic	piece	104	15	5	124	20	5	0	25	30	5	0	35	32	0	0	32	216	23.90	5,162.40
COMMON JANITORIAL SUPPLIES			0	0	0		0	0	0		0	0	0		0	0	0				
1	BROOM, soft (tambo)	piece	49	6	0	55	12	0	0	12	22	4	0	26	12	2	0	14	107	88.40	9,458.80
2	BROOM, stick (tingting)	piece	33	4	2	39	8	1	1	10	11	1	2	14	10	1	1	12	75	23.92	1,794.00
3	CLEANER, TOILET BOWL AND URINAL, 900-1000ml cap	bottle	93	7	3	103	57	4	0	61	56	3	0	59	46	3	0	49	272	41.60	11,315.20
4	CLEANSER, scouring powder, 350grams/can	can	58	7	4	69	24	5	2	31	18	3	0	21	18	3	0	21	142	21.27	3,020.34
5	DETERGENT POWDER, all purpose, 1kilo/pouch	pouch	72	15	9	96	31	9	6	46	28	6	3	37	27	5	2	34	213	37.43	7,972.59
6	DISINFECTANT SPRAY, 400-550 grams	can	77	16	13	106	32	16	13	61	24	15	12	51	17	8	7	32	250	119.60	29,900.00
7	DUST PAN, non-rigid plastic	piece	62	4	0	66	7	0	0	7	13	0	0	13	4	0	0	4	90	24.96	2,246.40
8	FLOOR WAX, Paste, red	can	31	2	2	35	2	2	2	6	2	2	2	6	1	1	1	3	50	202.80	10,140.00
9	FURNITURE CLEANER, aerosol, 300mL/can	can	35	7	3	45	12	7	3	22	12	7	3	22	11	6	2	19	108	84.76	9,154.08
10	INSECTICIDE, aerosol type, 600mL/can	can	41	7	7	55	12	7	7	26	12	7	7	26	5	0	0	5	112	124.80	13,977.60
11	MOPBUCKET	piece	38	0	0	38	0	0	0	0	2	0	0	2	0	0	0	0	40	1,911.00	76,440.00
12	MOPHANDLE, screw type, aluminum handle	piece	41	1	0	42	3	1	0	4	5	1	0	6	3	1	0	4	56	142.48	7,978.88
13	MOPHEAD, made of rayon	piece	40	6	2	48	5	2	1	8	19	5	1	25	5	1	2	8	89	98.80	8,793.20
14	RAG, all cotton, 32 pieces per kilo per bundle	bundle	51	4	1	56	9	1	1	11	14	1	1	16	10	1	2	13	96	49.69	4,770.24
15	SCOURING PAD, 5 pieces per pack	pack	41	8	4	53	12	4	4	20	13	6	4	23	12	4	7	23	119	102.96	12,252.24
16	TRASHBAG, plastic, transparent, 10pcs/roll	roll	135	12	9	156	30	11	9	50	30	12	9	51	23	4	2	29	286	139.88	40,005.68
																				101.82	
																				7.28	
COMMON OFFICE EQUIPMENT																					
1	BINDING AND PUNCHING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction	unit	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	10,400.00	41,600.00
2	CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box	unit	97	18	0	115	15	2	0	17	25	2	0	27	11	0	2	13	172	135.20	23,254.40
3	CALCULATOR, SCIENTIFIC, 1 unit per box	unit	60	6	0	66	6	0	0	6	30	6	0	36	0	0	0	0	108	258.84	27,954.72
4	CHAIR, monobloc, without armrest, beige	piece	51	6	6	63	0	6	6	12	12	0	0	12	0	0	0	0	87	254.68	22,157.16
5	CHAIR, monobloc, without armrest, white	piece	64	0	50	114	12	0	50	62	20	0	0	20	0	0	0	0	196	254.80	49,940.80
6	DIGITAL VOICE RECORDER, 4GB (expandable), 1 unit in individual box	unit	16	1	0	17	0	0	0	0	0	0	0	0	0	0	0	0	17	6,229.60	105,903.20

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7 DOCUMENT CAMERA, four(4) reference points demarcate viewing area, 16x(1600%) consecutive zoom, PC and Doc Cam video switcher, plug and play	unit	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	25,272.00	101,088.00
8 ELECTRIC FAN, industrial	unit	11	0	0	11	0	0	0	0	0	0	0	0	0	0	0	0	11	956.80	10,524.80
9 ELECTRIC FAN, orbit type	unit	11	0	0	11	0	0	0	0	0	0	0	0	0	0	0	0	11	1,248.00	13,728.00
10 ELECTRIC FAN, stand type	unit	26	4	0	30	12	3	0	15	2	1	0	3	2	0	0	2	50	967.10	48,355.00
11 ELECTRIC FAN, wall type	unit	7	0	0	7	0	0	0	0	2	0	0	2	0	0	0	0	9	790.40	7,113.60
12 FACSIMILE MACHINE, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec, transmission speed, running width 2018mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchove	unit	13	0	0	13	2	0	0	2	0	0	0	0	0	0	0	0	15	3,502.72	52,540.80
13 FIRE EXTINGUISHER, dry chemical, for ABC class of fire, stored pressure type, non-electrical conductor, non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit	51	5	3	59	8	2	0	10	5	0	0	5	5	0	0	5	79	1,080.56	85,364.24
14 FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC, for ABC class of fire, stored pressure type, non-electrical conductor, non-corrosive, 4.5kg (10 lbs), brand new	unit	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	4,992.00	49,920.00
15 MULTIMEDIA PROJECTOR, 4000 ansi Lumens, 3600 hours lamp life, supports SVGA to SXGA, (compressed) resolution	unit	9	3	0	12	1	0	0	1	2	0	0	2	0	0	0	0	15	26,483.60	397,254.00
16 PAPER TRIMMER/CUTTING MACHINE, max paper size: B4, 30 sheets cutting cap., automatic clamping, stationery blade guard, A4-A6 format indications	unit	19	1	0	20	0	0	0	0	0	0	0	0	0	0	0	0	20	7,488.00	149,760.00
17 PAPER SHREDDER, 0.06m/sec shred speed, cuts 6-8 sheets of 70gsm paper	unit	6	4	1	11	1	0	0	1	0	0	0	0	0	0	0	0	12	5,699.20	68,390.40
18 PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column, 480 cps print speed	unit	7	1	0	8	0	0	0	0	0	0	0	0	0	0	0	0	8	18,709.60	149,676.80
19 PRINTER, IMPACT DOT MATRIX, 9 pins, 80 column, 337 cps print speed	unit	17	0	0	17	0	0	0	0	0	0	0	0	0	0	0	0	17	5,831.52	99,135.84
20 PRINTER, INKJET, wireless capable, 55ppm speed, 512MB memory, duplex printing capable	unit	16	0	0	16	1	0	0	1	1	0	0	1	1	0	0	1	19	10,000.00	190,000.00
21 PRINTER, LASER, monochrome, 24ppm speed, 1200 x 1200 dpi	unit	15	0	0	15	0	0	0	0	0	0	0	0	0	0	0	0	15	1,237.60	18,564.00
22 TABLE, monobloc, square, 36" X 36", white, four(4) seater, for indoor and outdoor use	unit	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0	8	1,289.60	10,316.80
23 TABLE, monobloc, square, 36" X 36", beige, four(4) seater, for indoor and outdoor use	unit	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	1,289.60	12,896.00
COMMON COMPUTER SUPPLIES		0	0	0		0	0	0		0	0	0		0	0	0				
1 COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box	33	2	2	37	23	2	2	27	23	2	2	27	22	2	2	26	117	630.76	73,798.92
2 COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box	3	3	3	9	3	5	3	11	3	3	3	9	3	3	3	9	38	950.30	36,111.40
3 COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box	56	111	10	177	86	10	10	106	96	60	11	167	85	10	10	105	555	716.04	397,402.20
4 COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box	10	5	5	20	5	12	10	27	11	15	10	36	0	2	0	2	85	1,220.96	103,781.60
5 COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box	43	9	0	52	21	0	0	21	31	0	0	31	0	0	0	0	104	596.80	62,067.20
6 COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	958.15	-
7 DVD REWRITABLE, 4x speed, 4.7GB capacity	piece	241	56	21	318	111	51	21	183	221	36	21	278	80	30	20	130	909	21.79	19,807.11

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8	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0, backward compatible with USB 2.0, 5400 rpm, with dual color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/7/MacOSx 10.4 or above, with USB 3.0 cable and product guide	piece	38	0	2	40	27	0	5	32	19	0	0	19	22	0	2	24	115	2,818.40	324,116.00
9	FLASH DRIVE, 16GB, USB 2.0, plug and play	piece	129	30	23	182	41	30	23	94	84	25	18	127	46	25	20	91	494	194.48	96,073.12
10	MOUSE, optical, USB connection type	unit	63	12	0	75	7	0	0	7	40	5	0	45	8	0	0	8	135	127.80	17,253.00
HANDBOOK ON PROCUREMENT			0	0	0		0	0	0		0	0	0		0	0	0				
1	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT-RA 9184(6th Edition), 6" x 9", 296 pages,	piece	13	0	0	13	0	0	0	0	0	0	0	0	0	0	0	0	13	61.83	803.79
CONSUMABLES			0	0	0		0	0	0		0	0	0		0	0	0				
1	INK CART, BROTHER LC39BK, Black	cart	2	0	0	2	2	0	0	2	2	0	0	2	2	0	0	2	8	681.20	5,449.60
2	INK CART, BROTHER LC39C, Cyan	cart	2	0	0	2	2	0	0	2	2	0	0	2	2	0	0	2	8	447.20	3,577.60
3	INK CART, BROTHER LC39M, Magenta	cart	2	0	0	2	2	0	0	2	2	0	0	2	2	0	0	2	8	447.20	3,577.60
4	INK CART, BROTHER LC39Y, Yellow	cart	2	0	0	2	2	0	0	2	2	0	0	2	2	0	0	2	8	447.20	3,577.60
5	INK CART, BROTHER LC67B, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	910.00	-
6	INK CART, BROTHER LC67C, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	546.00	-
7	INK CART, BROTHER LC67M, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	546.00	-
8	INK CART, BROTHER LC67Y, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	546.00	-
9	INK CART, BROTHER LC67HYBK, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,538.16	-
10	INK CART, BROTHER LC67HYC, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	868.40	-
11	INK CART, BROTHER LC67HYM, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	868.40	-
12	INK CART, BROTHER LC67HYY, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	868.40	-
13	INK CART, CANON PG-810, Black	cart	6	0	0	6	6	0	0	6	6	0	0	6	6	0	0	6	24	774.80	18,595.20
14	INK CART, CANON PG-740, Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	754.00	9,048.00
15	INK CART, CANON PGI-725, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	574.08	-
16	INK CART, CANON CLI-726, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	534.56	-
17	INK CART, CANON CL-811, Colored	cart	8	0	0	8	8	0	0	8	8	0	0	8	8	0	0	8	32	1,022.32	32,714.24
18	INK CART, CANON CL-741, Colored	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	1,001.52	12

	Item & Specifications	Unit of Measur e	Quantity Requirement																Price Catalogue as of October 14, 2016	TOTAL AMOUNT	
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
34	INK CART, HP C4844A, (HP10), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,554.80	-	
35	INK CART, HP C4906AA, (HP940XL), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,554.80	-	
36	INK CART, HP C4907AA, (HP940XL), Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,034.80	-	
37	INK CART, HP C4908AA, (HP940XL), Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,034.80	-	
38	INK CART, HP C4909AA, (HP940XL), Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,034.80	-	
39	INK CART, HP C4936A, (HP18), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	982.80	-	
40	INK CART, HP C4937A, (HP18), Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	717.60	-	
41	INK CART, HP C4938A, (HP18), Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	717.60	-	
42	INK CART, HP C4939A, (HP18), Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	717.60	-	
43	INK CART, HP C6578DA, (HP78), Tri-color	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,606.80	-	
44	INK CART, HP C6615DA, (HP15), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,237.60	-	
45	INK CART, HP C6625AA, (HP17), Tri-color	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,346.80	-	
46	INK CART, HP C6656AA, (HP56), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	921.44	-	
47	INK CART, HP C6657AA, (HP57), Tri-color	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,466.40	-	
48	INK CART, HP C8727AA, (HP27), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	826.80	-	
49	INK CART, HP C8765WA, (HP94), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	930.80	-	
50	INK CART, HP C8766WA, (HP95), Tri-color	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,133.60	-	
51	INK CART, HP C8767WA, (HP96), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,430.00	-	
52	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	650.00	-	
53	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	751.92	-	
54	INK CART, HP C9361WA, (HP93), Tri-color	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,346.80	-	
55	INK CART, HP C9362WA, (HP92), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	600.08	-	
56	INK CART, HP C9363WA, (HP97), Tri-color	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,492.40	-	
57	INK CART, HP C9364WA, (HP98), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	826.80	-	
58	INK CART, HP CB314A, (HP900), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	296.40	-	
59	INK CART, HP CB315A, (HP900), Tri-color	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	379.60	-	
60	INK CART, HP CB335WA, (HP74), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	696.80	-	
61	INK CART, HP CB336WA, (HP74XL), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,508.00	-	
62	INK CART, HP CB337WA, (HP75), Tri-color	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	803.92	-	
63	INK CART, HP CB338WA, (HP75XL), Tri-color	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,606.80	-	
64	INK CART, HP CC640WA, (HP60), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	639.60	-	
65	INK CART, HP CC641WA, (HP60XL), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,445.60	-	
66	INK CART, HP CC643WA, (HP60), Tri-color	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	754.00	-	
67	INK CART, HP CC644WA, (HP60XL), Tri-color	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,658.80	-	
68	INK CART, HP CC653AA, (HP901), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	639.60	-	
69	INK CART, HP CC656AA, (HP901), Tri-color	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,019.20	-	
70	INK CART, HP CC660AA, (HP702), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,086.80	-	
71	INK CART, HP CD887AA, (HP703), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	358.80	-	
72	INK CART, HP CD888AA, (HP703), Tri-color	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	358.80	-	
73	INK CART, HP CD971AA, (HP 920), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	792.48	-	
74	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	629.20	-	
75	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	629.20	-	
76	INK CART, HP CD974AA, (HP 920XL), Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	629.20	-	
77	INK CART, HP CD975AA, (HP 920XL), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,242.80	-	
78	INK CART, HP CH561WA, (HP61), Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	644.80	7,737.60

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Item & Specifications		Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
79	INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	826.80	-
80	INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,554.80	-
81	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,175.20	-
82	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,180.40	-
83	INK CART, HP CN048AA, (HP951XL), Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,180.40	-
84	INK CART, HP CN692AA, (HP704), Black	cart	3	0	0	3	3	0	0	3	3	0	0	3	3	0	0	3	12	358.80	4,305.60
85	INK CART, HP CN693AA, (HP704), Tri-color	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	358.80	-
86	INK CART, HP CZ107AA, (HP678), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	358.80	-
87	INK CART, HP CZ108AA, (HP678), Tricolor	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	360.88	-
88	INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	366.08	-
89	INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	249.60	-
90	INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	249.60	-
91	INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	249.60	-
92	INK CART, HP Q8893AA (C8728AA), (HP28), Colored	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	930.80	-
93	INK CART, LEXMARK 10N0217 (#17), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,003.60	-
94	INK CART, LEXMARK 10N0227 (#27), Colored	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,196.00	-
95	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,556.32	-
96	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,820.00	-
97	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,860.00	-
98	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,354.00	-
99	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,992.00	-
100	TONER CART, HP C4092A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,741.44	-
101	TONER CART, HP C4096A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,352.88	-
102	TONER CART, HP C7115A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,971.28	-
103	TONER CART, HP CB435A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,802.80	-
104	TONER CART, HP CB436A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,218.80	-
105	TONER CART, HP CB540A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,312.40	-
106	TONER CART, HP CB541A, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,984.80	-
107	TONER CART, HP CB542A, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,984.80	-
108	TONER CART, HP CB543A, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,984.80	-
109	TONER CART, HP CC364A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,378.80	-
110	TONER CART, HP CC530A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,402.80	-
111	TONER CART, HP CC531A, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,298.80	-
112	TONER CART, HP CC532A, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,298.80	-
113	TONER CART, HP CC533A, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,298.80	-
114	TONER CART, HP CE255A, Black	cart	1	1	1	3	1	1	1	3	1	1	1	3	0	0	0	0	9	6,754.80	60,793.20
115	TONER CART, HP CE278A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,114.80	-
116	TONER CART, HP CE285A (HP85A), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,756.00	-
117	TONER CART, HP CE310A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,386.80	-
118	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,490.80	-
119	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,490.80	-
120	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,490.80	-
121	TONER CART, HP CE320A, Black	cart	0	1	0	1	0	1	0	1	0	1	0	1	0	0	0	0	3	3,166.80	9,500.40
122	TONER CART, HP CE321A, Cyan	cart	0	1	0	1	0	1	0	1	0	1	0	1	0	0	0	0	3	3,010.80	9,032.40
123	TONER CART, HP CE322A, Yellow	cart	0	1	0	1	0	1	0	1	0	1	0	1	0	0	0	0	3	3,010.80	9,032.40

Item & Specifications		Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
124	TONER CART, HP CE323A, Magenta	cart	0	1	0	1	0	1	0	1	0	1	0	1	0	0	0	0	3	3,010.80	9,032.40
125	TONER CART, HP CE390A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,690.80	-
126	TONER CART, HP CE400A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,754.80	-
127	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,978.80	-
128	TONER CART, HP CE402A, Yellow	cart	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	9,978.80	119,745.60
129	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,978.80	-
130	TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,978.80	-
131	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,790.80	-
132	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,402.80	-
133	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,402.80	-
134	TONER CART, HP CE505A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,402.80	-
135	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,998.80	-
136	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,066.80	-
137	TONER CART, HP Q2613A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,104.40	-
138	TONER CART, HP Q5942A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,328.00	-
139	TONER CART, HP Q5949A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,482.80	-
140	TONER CART, HP Q5950A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,530.80	-
141	TONER CART, HP Q5951A, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,644.00	-
142	TONER CART, HP Q5952A, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,845.12	-
143	TONER CART, HP Q5953A, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,845.12	-
144	TONER CART, HP Q6000A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,845.12	-
145	TONER CART, HP Q6001A, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,317.60	-
146	TONER CART, HP Q6002A, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,614.00	-
147	TONER CART, HP Q6003A, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,614.00	-
148	TONER CART, HP Q6470A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,614.00	-
149	TONER CART, HP Q6471A, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,526.56	-
150	TONER CART, HP Q6472A, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,495.36	-
151	TONER CART, HP Q6473A, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,844.80	-
152	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,844.80	-
153	TONER CART, LEXMARK E360H11P, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,894.80	-
154	TONER CART, LEXMARK T650A11P, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,874.32	-
155	TONER CART, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,630.40	-
156	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,992.00	-
157	TONER CART, SAMSUNG MLT-D103L, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,600.00	-
158	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,912.00	-
159	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,912.00	-
160	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,392.00	-
161	TONER CART, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,704.00	-
162	TONER CART, SAMSUNG MLT-D119S(ML-2010D3), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,631.20	-
163	TONER CART, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,120.00	-
164	TONER CART, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,280.00	-
165	TONER CART, SAMSUNG MLT-D203U, black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,368.00	-
166	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,464.00	-
167	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,736.00	-
168	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,888.00	-

Item & Specifications		Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
169	RIBBON CART, EPSON C13S015516 (#8750), Black, for LX-300	cart	15	15	15	45	15	15	15	45	15	15	15	45	15	15	15	45	180	76.75	13,815.00
170	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	13	3	3	19	13	3	3	19	18	3	3	24	18	3	3	24	86	724.88	62,339.68
171	RIBBON CART, EPSON C13S015584 (S015327), Black	cart	6	0	0	6	6	0	0	6	6	0	0	6	6	0	0	6	24	334.88	8,037.12
172	RIBBON CART, EPSON C13S015632, Black, for LX-310	cart	45	21	4	70	64	8	4	76	61	9	4	74	50	9	17	76	296	75.92	22,472.32

B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

COMMON ELECTRICAL SUPPLIES																				
1 BALLAST, 36 watts	piece	49	25	25	99	39	20	30	89	39	20	30	89	35	20	35	90	367	74.78	27,444.26
2 FLUORESCENT LAMP, tubular, 14 watts	tube	3	0	0	3	3	0	0	3	3	0	0	3	2	0	0	2	11	88.40	972.40
3 FLUORESCENT LIGHTING FIXTURE, 1 x 36W	set	150	60	35	245	110	65	35	210	110	60	35	205	110	60	22	192	852	364.00	310,128.00

COMMON OFFICE EQUIPMENT																				
1 CALCULATOR, MINI-PRINTING, 1 unit per box	unit	40	0	0	40	0	0	0	0	0	0	0	0	0	0	0	0	40	930.80	37,232.00
2 CALCULATOR, PRINTING, DESKTOP, 1 unit per box	unit	48	0	5	53	0	5	0	5	0	5	0	5	0	5	0	5	68	1,965.60	133,660.80
3 ELECTRONIC TIME RECORDER OR BUNDY CLOCK, electronic, compact design with large clock face, 2-color ribbon, with dot matrix printer, wall or desk mount, 220 volts	unit	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	3,315.52	3,315.52
4 MEGAPHONE, portable sound system, all ABS resin body, 330mm length, 200mm Horn Diameter, 16 watts(min), 300 meters(min), rechargeable, with built-in siren, red or blue color	unit	14	0	0	14	1	0	0	1	1	0	0	1	0	0	0	0	16	2,704.00	43,264.00
5 WIRELESS N-ROUTER, wireless speed: 300 Mbps, standard: IEEE 802.11g, IEEE 802.3u, IEEE 802.3, interface: 4 x 10/100 ports, 1 x 10/100 WAN port, LED indicator: Power, WLAN, LAN(10/100), Internet Status, with patch cable and power adapter, warranty: one(1) year warranty, frequency band: 2.4 GHz, one(1) unit/box	unit	12	0	0	12	0	0	0	0	5	0	0	5	0	0	0	0	17	1,037.92	17,644.64

COMMON OFFICE SUPPLIES																				
1 CARTOLINA, white, 20 pieces per pack	pack	18	0	0	18	17	0	0	17	17	0	0	17	16	0	0	16	68	52.00	3,536.00
2 CLIP, bulldog, 73mm (3")	piece	180	100	20	300	240	20	20	280	140	50	20	210	160	20	20	200	990	8.32	8,236.80
3 COLUMNAR PAD, 18 cols, 50 gsm min.	pad	26	10	0	36	13	10	0	23	13	10	0	23	13	9	0	22	104	65.52	6,814.08
4 ENVELOPE, PAY, 500 pieces per box	box	12	0	0	12	0	0	0	0	0	0	0	0	0	0	0	0	12	114.71	1,376.52
5 ILLUSTRATION BOARD, (30"x40")	piece	28	0	0	28	0	0	0	0	0	0	0	0	0	0	0	0	28	35.05	981.40
6 INDEX CARD BOX, 3"x5"	piece	16	10	0	26	11	10	0	21	11	2	0	13	0	0	0	0	60	36.40	2,184.00
7 INDEX CARD BOX, 5"x8"	piece	13	10	0	23	11	10	0	21	10	6	0	16	1	0	0	1	61	55.12	3,362.32
8 INDEX CARD, 3"x5", 500 pieces per pack	pack	10	10	0	20	10	10	0	20	10	10	0	20	0	0	0	0	60	51.27	3,076.20
9 INDEX CARD, 5"x8", 500 pieces per pack	pack	10	10	0	20	10	10	0	20	10	10	0	20	0	0	0	0	60	139.34	8,360.40
10 MANILA PAPER, 10sheets per pack	pack	31	0	0	31	20	0	0	20	20	0	0	20	10	0	0	10	81	26.00	2,106.00
11 MAP PIN, round head, 100 pieces per case	case	36	0	0	36	3	0	0	3	4	0	0	4	3	0	0	3	46	40.35	1,856.10
12 OIL, for general purpose lubricant, 120 mL	bottle	18	0	0	18	3	0	0	3	3	0	0	3	3	0	0	3	27	36.90	996.30
13 PAPER, Thermal, 210mm x 30m	roll	30	11	1	42	31	1	7	39	26	11	1	38	30	2	2	34	153	29.95	4,582.35
14 PUSH PIN, flat head type, assorted colors, 100 pieces per case	case	16	2	0	18	0	0	2	2	0	0	0	0	0	0	0	0	20	24.96	499.20
15 RIBBON, for manual typewriter, in box,, with each spool individually wrapped in plastic	spool	55	25	10	90	20	11	10	41	20	21	10	51	13	14	3	30	212	16.12	3,417.44
16 RING BINDER, Plastic 25mm, 10 pieces per bundle	bundle	11	1	0	12	10	0	0	10	10	0	0	10	4	0	0	4	36	150.80	5,428.80

Item & Specifications		Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
Office Equipment and Accessories																					
1	Filling Cabinet 4 Drawers Lateral	unit	17	0	0	17	0	0	0	0	0	0	0	0	0	0	0	0	17	16,000.00	272,000.00
2	Filling Cabinet 3 Drawers Lateral	unit	7	0	0	7	0	0	0	0	0	0	0	0	0	0	0	0	7	12,000.00	84,000.00
3	Fax Machine using Thermal Paper	unit	22	0	0	22	20	0	0	20	20	0	0	20	11	0	0	11	73	6,000.00	438,000.00
4	Copier Machine	unit	7	0	0	7	0	0	0	0	0	0	0	0	0	0	0	0	7	150,000.00	1,050,000.00
5	Sr. Executive Chair	piece	25	0	0	25	0	0	0	0	25	0	0	25	0	0	0	0	50	16,000.00	800,000.00
6	Jr. Executive Chair	piece	35	0	0	35	0	0	0	0	13	0	0	13	0	0	0	0	48	12,000.00	576,000.00
7	Clerical Chair	piece	25	0	0	25	5	0	0	5	5	0	0	5	5	0	0	5	40	4,000.00	160,000.00
8	Coffee Maker	unit	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	2,000.00	8,000.00
9	Fork and Spoon	dozen	27	0	0	27	0	0	0	0	0	0	0	0	0	0	0	0	27	300.00	8,100.00
10	Plate	piece	20	0	0	20	0	0	0	0	0	0	0	0	0	0	0	0	20	900.00	18,000.00
11	Saucer	piece	18	0	0	18	0	0	0	0	0	0	0	0	0	0	0	0	18	200.00	3,600.00
12	Drinking Glass	piece	30	0	0	30	0	0	0	0	0	0	0	0	0	0	0	0	30	100.00	3,000.00
13	Refrigerator	unit	6	0	0	6	0	0	0	0	0	0	0	0	0	0	0	0	6	13,000.00	78,000.00
14	Television Set LED	set	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	30,000.00	120,000.00
15	Office Table	set	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	15,000.00	150,000.00
16	Microwave Oven	unit	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	6,000.00	12,000.00
17	Toaster	unit	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	2,000.00	4,000.00
18	Finger Scanner	unit	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	28,000.00	56,000.00
19	Air Conditioner - Cabinet Type	unit	6	0	0	6	0	0	0	0	0	0	0	0	0	0	0	0	6	100,000.00	600,000.00
20	Coffee Vendo Machine	unit	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	13,000.00	52,000.00
21	Risograph Machine	unit	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	120,000.00	480,000.00
22	Computer Chair	piece	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	5,000.00	50,000.00
23	Chairs - Stacking/Visitors	piece	24	0	0	24	0	0	0	0	0	0	0	0	0	0	0	0	24	4,000.00	96,000.00
24	Clerical Table	set	19	0	0	19	0	0	0	0	0	0	0	0	0	0	0	0	19	15,000.00	285,000.00
25	Aircon Split Type 2.5 TR	unit	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	50,000.00	500,000.00
26	Aircon Split Type 3 TR	unit	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0	8	80,000.00	640,000.00
27	Aircon Split Type 1.5 TR	unit	9	0	0	9	0	0	0	0	0	0	0	0	0	0	0	0	9	40,000.00	360,000.00
28	Aircon Split Type 5 TR	unit	7	0	0	7	0	0	0	0	0	0	0	0	0	0	0	0	7	95,000.00	665,000.00
29	Conference Table/Chairs	set	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50,000.00	-
30	Computer Table	set	14	0	0	14	0	0	0	0	0	0	0	0	0	0	0	0	14	3,000.00	42,000.00
31	Package Type Aircon	unit	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	95,000.00	380,000.00
32	Steel Cabinet	unit	14	0	0	14	0	0	0	0	0	0	0	0	0	0	0	0	14	12,000.00	168,000.00
33	Plastic Chairs	piece	42	0	0	42	0	0	0	0	0	0	0	0	0	0	0	0	42	300.00	12,600.00
34	Rice cooker	unit	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	3,500.00	7,000.00
35	Telephone Unit	unit	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	5,000.00	10,000.00
36	Modular Table	piece	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	10,000.00	100,000.00
37	Aircon - Wall Mounted	unit	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	60,000.00	240,000.00
38	Cash Box	unit	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	1,000.00	1,000.00
39	Speaker with Sub Wopper	set	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	2,750.00	8,250.00
40	Vault	unit	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	20,000.00	40,000.00
41	Window Blinds	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	300,000.00	300,000.00
42	Modular Partation	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	1,500,000.00	1,500,000.00
43	SLR Camera	unit	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	40,000.00	80,000.00
44	BINDER, 3-ring, D-type, A4, 64mm(2.5"), with insert clear-view pocket on front, back and spine for label	pair	10	0	0	10	10	0	0	10	10	0	0	10	6	0	0	6	36	111.49	4,013.64

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Item & Specifications		Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
45	BINDER, 3-ring, D-type, legal, 64MM(2.5"), with insert clear-view pocket on front, back and spine for label	pair	10	0	0	10	10	0	0	10	10	0	0	10	6	0	0	6	36	117.78	4,240.08
46	STENCIL PAPER, ordinary, universal, 24 pcs/quire	quire	10	0	0	10	10	0	0	10	10	0	0	10	8	0	0	8	38	182.00	6,916.00
47	LASER POINTER, PEN TYPE, metal, for presentation, green and red color, 50mW laser power, beam light, continuous light, single-point, uses 2 x LR6 1.5V AA or AAA batteries, button switch	piece	13	0	0	13	0	0	0	0	0	0	0	0	0	0	0	0	13	550.04	7,150.52
48	STAPLER, binder type, heavy duty for high volume stapling, 25-153 sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable stapler guide	piece	20	0	0	20	0	0	0	0	0	0	0	0	0	0	0	0	20	1,059.76	21,195.20
49	TAPE DISPENSER, handheld, for 48mm width packaging tape	piece	20	0	0	20	0	0	0	0	0	0	0	0	0	0	0	0	20	30.67	613.40
50	AIRPOT, 3.8 liters, w/ dispenser	unit	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	1,248.00	12,480.00
51	CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display, AC power source, Canon	unit	20	0	0	20	0	0	0	0	0	0	0	0	0	0	0	0	20	1,944.80	38,896.00
52	DIGITAL VOICE RECORDER, 4GB, memory, stereo channel, MP3, WMA, recording and playback format, with earphone jack, built-in microphone, with USB cable, rechargeable batteries, instructional manual, carrying pouch, hand strap, earphone	unit	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	8,495.00	25,485.00
53	ELECTRONIC TIME RECORDER, (bundy clock), electronic, compact design with large clock face, 2-color ribbon, with dot matrix printer, wall or desk mount, 220 volts	unit	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	3,056.44	6,112.88
54	22. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual, ribbons, cables and manual, LX-310	unit	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0	8	5,831.52	46,652.16
55	NETWORK PRINTER	unit	6	0	0	6	0	0	0	0	0	0	0	0	0	0	0	0	6	48,000.00	288,000.00
56	Steel Rack	units	15	0	0	15	0	0	0	0	0	0	0	0	0	0	0	0	15	6,000.00	90,000.00
57	Camera-CCTV with complete accessories	set	1	1	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	200,000.00	400,000.00
58	Carwash Equipment	set	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	30,000.00	30,000.00
59	Sound system (Portable)	unit	0	3	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	25,000.00	75,000.00
60	Sound system for training room	unit	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	100,000.00	100,000.00
Office Supplies																					
1	Staple wire #10	box	55	30	0	85	40	20	0	60	40	30	0	70	40	20	0	60	275	18.50	5,087.50
2	Ballpen - Black	pcs	284	130	30	444	384	30	30	444	384	30	30	444	284	30	30	344	1676	9.50	15,922.00
3	Ballpen - Blue	pcs	49	44	20	113	85	20	20	125	85	20	20	125	85	20	20	125	488	9.50	4,636.00
4	Mongol Pencil	pcs	226	44	20	290	44	20	20	84	44	20	20	84	44	20	20	84	542	5.00	2,710.00
5	USB Extension Cord	piece	20	0	0	20	0	0	0	0	0	0	0	0	0	0	0	0	20	70.00	1,400.00
6	Requisition and Issue Slip	pad	30	0	0	30	30	0	0	30	30	0	0	30	30	0	0	30	120	147.65	17,718.00
7	Purchase Order Form (PO)	pad	20	0	0	20	20	0	0	20	10	0	0	10	10	0	0	10	60	128.00	7,680.00
8	Reimbursement Receipt (RER)	pad	30	0	0	30	26	0	0	26	20	0	0	20	20	0	0	10	96	32.25	3,096.00
9	Official Receipt (OR)	pad	20	0	0	20	20	0	0	20	10	0	0	10	10	0	0	20	96	100.00	6,000.00
10	Paper, Legal size, onion skin	ream	29	0	0	29	0	0	0	0	0	0	0	0	0	0	0	0	29	113.00	3,277.00
11	Paper, Letter size, mimeograph, Whitewove	ream	60	0	0	60	30	0	0	30	60	0	0	60	30	0	0	30	180	120.00	21,600.00
12	Sticky Note, ("3x3")	pad	42	0	0	42	30	0	0	30	30	0	0	30	30	0	0	30	132	15.00	1,980.00
13	Movable white board	piece	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0	8	150.00	1,200.00
14	STAPLE WIRE #10 LEG LENGTH 5mm; 1000staples per box	box	28	0	0	28	0	0	0	0	0	0	0	0	0	0	0	0	28	30.00	840.00
15	BALLPEN-Green	piece	20	0	0	20	4	0	0	4	10	0	0	10	4	0	0	4	38	15.00	570.00
16	STAMP PAD INK-Red	piece	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	60.00	600.00
17	STAMP PAD INK-Green	piece	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	60.00	600.00

Item & Specifications		Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
18	FOLDER, tagboard, standard size, (short) 100s/box	box	20	0	0	20	0	0	0	0	0	0	0	0	0	0	0	20	500.00	10,000.00	
19	Gel ballpen black	piece	124	0	0	124	0	0	0	0	0	0	0	0	0	0	0	124	20.00	2,480.00	
20	Gel ballpen blue	piece	56	0	0	56	0	0	0	0	0	0	0	0	0	0	0	56	20.00	1,120.00	
21	Kyocera Cartridge TK 110	cart	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	8	3,500.00	28,000.00	
22	TONER CARTRIDGE, Kyocera Ecosys for Printer FS-720	cart	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	8	7,500.00	60,000.00	
23	Fax machine ribbon	piece	7	0	0	7	0	0	0	0	0	0	0	0	0	0	0	7	40.00	280.00	
24	Stationery, A4	ream	32	0	0	32	0	0	0	0	0	0	0	0	0	0	0	32	120.00	3,840.00	
25	Stationery, legal	ream	12	0	0	12	0	0	0	0	0	0	0	0	0	0	0	12	135.00	1,620.00	
26	Envelope, mailing, with letterhead, 500 per box	box	26	0	0	26	0	0	0	0	0	0	0	0	0	0	0	26	150.00	3,900.00	
27	Folder Organizer/Glorietta File Long	piece	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	8	150.00	1,200.00	
28	Toner Cartridge for Canon Pixma P200	cart	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	4	800.00	3,200.00	
29	Kyocer FS1300D, Black	cart	6	0	0	6	0	0	0	6	0	0	6	0	0	0	0	12	6,000.00	72,000.00	
30	Toner Cartridge, Kyocera FS 1100 TK 144	cart	6	0	0	6	0	0	0	6	0	0	6	0	0	0	0	12	3,500.00	42,000.00	
31	Toner Cartridge, Kyocera FS 1120D TK 164	cart	6	0	0	6	0	0	0	6	0	0	6	0	0	0	0	12	3,500.00	42,000.00	
32	Toner Kyocera TK- 594C	cart	5	5	5	15	5	5	5	15	5	5	15	5	5	5	15	60	7,840.00	470,400.00	
33	Toner Kyocera TK- 594K	cart	8	8	8	24	8	8	8	24	8	8	8	24	8	8	8	24	96	7,840.00	752,640.00
34	Toner Kyocera TK- 594M	cart	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	7,840.00	470,400.00
35	Toner Kyocera TK- 594Y	cart	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	7,840.00	470,400.00
36	Toner Kyocera TK - 584C	cart	8	8	8	24	8	8	8	24	8	8	8	24	8	8	8	24	96	7,840.00	752,640.00
37	Toner Kyocera TK - 584K	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	7,840.00	940,800.00
38	Toner Kyocera TK - 584M	cart	8	8	8	24	8	8	8	24	8	8	8	24	8	8	8	24	96	7,840.00	752,640.00
39	Toner Kyocera TK - 584Y	cart	8	8	8	24	8	8	8	24	8	8	8	24	8	8	8	24	96	7,840.00	752,640.00
40	Toner Kyocera TK - 1124	cart	8	8	8	24	8	8	8	24	8	8	8	24	8	8	8	24	96	7,840.00	752,640.00
41	Toner Kyocera TK - 344	cart	6	6	6	18	6	6	6	18	6	6	6	18	6	6	6	18	72	5,400.00	388,800.00
42	Toner Kyocera TK - 134	cart	6	6	6	18	6	6	6	18	6	6	6	18	6	6	6	18	72	5,600.00	403,200.00
43	Konica Minolta Bizhub25 TNP25K	cart	12	0	0	12	0	0	0	0	0	0	0	0	0	0	0	12	5,812.00	69,744.00	
44	Konica Minolta Bizhub25 TNP25M	cart	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	8	8,602.00	68,816.00	
45	Konica Minolta Bizhub25 TNP25C	cart	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	8	8,602.00	68,816.00	
46	Konica Minolta Bizhub25 TNP25Y	cart	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	8	8,602.00	68,816.00	
47	Rechargeable Battery 9 Volts	piece	30	0	0	30	0	0	0	0	30	0	0	30	0	0	0	0	60	120.00	7,200.00
48	Rechargeable Battery Charger	piece	8	0	0	8	0	0	0	0	8	0	0	8	0	0	0	0	16	150.00	2,400.00
49	INK CARTRIDGE, Epson C13T028091, black, for printer Stylus C60/CX3100	cart	29	0	0	29	0	0	0	0	0	0	0	0	0	0	0	29	1,160.64	33,658.56	
50	AUDIO CASSETTE TAPE, 90min. recording time	piece	48	0	0	48	0	0	0	0	0	0	0	0	0	0	0	48	22.88	1,098.24	
51	EDP BINDER, TB, for 11" X 9-1/2" CCF	piece	50	0	0	50	30	0	0	30	0	0	0	0	0	0	0	80	38.32	3,065.60	
52	EDP BINDER, TB, for 11" X 14-7/8" CCF, plastic, spring rod type, assorted colors	piece	60	0	0	60	30	0	0	30	0	0	0	0	0	0	0	90	41.60	3,744.00	
53	COLUMNAR PAD, 14 cols, 50 gsm min.	pad	61	0	0	61	0	0	0	0	0	0	0	0	0	0	0	61	36.40	2,220.40	
54	COLUMNAR PAD, 16 cols, 50 gsm min.	pad	41	0	0	41	0	0	0	0	0	0	0	0	0	0	0	41	35.86	1,470.26	
55	COLUMNAR NOTEBOOK, 12 cols	pad	27	0	0	27	0	0	0	0	0	0	0	0	0	0	0	27	20.80	561.60	
56	LEAD, for mechanical pencil, 0.5mm, 12 pcs/tube	tube	60	0	0	60	0	0	0	0	0	0	0	0	0	0	0	60	19.62	1,177.20	
57	RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	Bundle	11	0	0	11	0	0	0	0	0	0	0	0	0	0	0	11	468.00	5,148.00	
58	RING BINDER, 8mm x 1.12m, plastic, 10 pcs/bundle	Bundle	34	0	0	34	0	0	0	0	0	0	0	0	0	0	0	34	36.39	1,237.26	
59	RING BINDER, 12.7mm x 1.12m (1/2"x44"), plastic	Bundle	35	0	0	35	0	0	0	0	0	0	0	0	0	0	0	35	53.04	1,856.40	
60	RING BINDER, 16mm x 1.12m, plastic, 10 pcs/bundle	Bundle	35	0	0	35	0	0	0	0	0	0	0	0	0	0	0	35	91.00	3,185.00	
61	1. PAPER, bond, Premium Grade	ream	17	0	0	17	0	0	0	0	0	0	0	0	0	0	0	17	109.02	1,853.34	
62	IMAGING UNIT Konica Minolta Bizhub BHC25-22 Magenta	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2	35,866.00	71,732.00	
63	IMAGING UNIT Konica Minolta Bizhub BHC25-22 Cyan	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2	35,866.00	71,732.00	

Item & Specifications		Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
64	IMAGING UNIT Konica Minolta Bizhub BHC25-22 Black	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2	12,415.00	24,830.00	
65	Master Roll		16	0	0	16	0	0	0	0	0	0	0	0	0	0	0	16	1,500.00	24,000.00	
66	Certificate of Insurance Cover Corn	pads	26000	0	0	26000	0	0	0	0	0	0	0	0	0	0	0	26000	187.00	4,862,000.00	
67	Certificate of Insurance Cover Palay	pad	26000	0	0	26000	0	0	0	0	0	0	0	0	0	0	0	26000	187.00	4,862,000.00	
68	A4 Bond Paper with PCIC Letterhead	ream	90	0	0	90	0	0	0	0	0	0	0	0	0	0	0	90	1,250.00	112,500.00	
69	PCIC High Value Insurance Brochure	piece	8000	0	0	8000	0	0	0	0	0	0	0	0	0	0	0	8000	3.25	26,000.00	
70	PCIC Rice Crop Insurance Brochure	piece	8000	0	0	8000	0	0	0	0	0	0	0	0	0	0	0	8000	3.25	26,000.00	
71	PCIC Crop Insurance for Corn Brochure	piece	8000	0	0	8000	0	0	0	0	0	0	0	0	0	0	0	8000	3.25	26,000.00	
72	PCIC Loan Payment Protection Plan Brochure	piece	8000	0	0	8000	0	0	0	0	0	0	0	0	0	0	0	8000	3.25	26,000.00	
73	PCIC Agricultural Producers Protection Plan Brochure	piece	8000	0	0	8000	0	0	0	0	0	0	0	0	0	0	0	8000	3.25	26,000.00	
74	PCIC Livestock Insurance Program Brochure	piece	8000	0	0	8000	0	0	0	0	0	0	0	0	0	0	0	8000	3.25	26,000.00	
75	PCIC Accidental and Dismemberment Brochure	piece	8000	0	0	8000	0	0	0	0	0	0	0	0	0	0	0	8000	3.25	26,000.00	
76	PCIC General Brochure	piece	8000	0	0	8000	0	0	0	0	0	0	0	0	0	0	0	8000	3.25	26,000.00	
77	PCIC HVCC Brochures	piece	8000	0	0	8000	0	0	0	0	0	0	0	0	0	0	0	8000	3.25	26,000.00	
78	Non Crop Insurance Brochure	piece	8000	0	0	8000	0	0	0	0	0	0	0	0	0	0	0	8000	3.25	26,000.00	
79	PCIC APCP Brochure	piece	8000	0	0	8000	0	0	0	0	0	0	0	0	0	0	0	8000	2.60	20,800.00	
80	PCIC RSBSA Brochure	piece	8000	0	0	8000	0	0	0	0	0	0	0	0	0	0	0	8000	2.60	20,800.00	
81	PCIC Sikat Saka Brochure	piece	8000	0	0	8000	0	0	0	0	0	0	0	0	0	0	0	8000	2.60	20,800.00	
82	PCIC Yolanda Brochure	piece	8000	0	0	8000	0	0	0	0	0	0	0	0	0	0	0	8000	2.60	20,800.00	
83	Stock Card	piece	400	0	0	400	0	0	0	0	0	0	0	0	0	0	0	400	3.50	1,400.00	
84	Property Card	piece	400	0	0	400	0	0	0	0	0	0	0	0	0	0	0	400	2.45	980.00	
85	Corporate Calendar	piece	0	0	0	0	0	0	0	8000	0	0	8000	0	0	0	0	8000	80.00	640,000.00	
86	Annual Report	piece	0	0	0	0	0	0	0	8000	0	0	8000	0	0	0	0	8000	90.00	720,000.00	
87	PAPER, WHITEWOVE - A4	ream	20	15	15	50	20	15	15	50	20	15	15	50	20	15	15	50	200	130.00	26,000.00
88	PAPER, WHITEWOVE - Legal size	ream	15	10	10	35	15	10	10	35	15	10	10	35	15	10	10	35	140	130.00	18,200.00
89	BALLPEN, Pink	piece	5	0	0	5	5	0	0	5	5	0	0	5	5	0	0	5	20	7.50	150.00
90	BALLPEN, Violet	piece	15	0	0	15	15	0	0	15	15	0	0	15	15	0	0	15	60	7.50	450.00
91	PASTE, REDSTONE WATER WELL	Bot.	2	0	0	2	2	0	0	2	2	0	0	2	2	0	0	2	8	30.00	240.00
92	HP Laser Jet Print Cartridge 26A	cart	1	0	0	1	0	0	0	0	1	0	0	1	0	0	0	0	2	6,000.00	12,000.00
93					0				0				0				0	0		-	
94					0				0				0				0	0		-	
95					0				0				0				0	0		-	
Audio and visual presentation and composing equipment																					
1	Video and Audio Editing Design Requirement, Camera / Lighting and Sound Canned Music Recording Studio for Voice Over	set	1			1				0				0				0	1	122853.44	122,853.44
2					0					0				0				0	0	-	
3					0					0				0				0	0	-	
4					0					0				0				0	0	-	
5					0					0				0				0	0	-	
Photographic or filming or video equipment																					
1	Digital ID Maker	piece	3			3				0				0				0	3	50,000.00	150,000.00
2	Digital Signature Maker	piece	2			2				0				0				0	2	50,000.00	100,000.00
3					0					0				0				0	0	-	
4					0					0				0				0	0	-	
5					0					0				0				0	0	-	
Cleaning Equipment and Supplies																					
1	Diswashing Liquid / 200ML	pack	14	0	0	14	14	0	0	14	14	0	0	14	14	0	0	14	56	50.00	2,800.00

Item & Specifications		Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
2	Muriatic Acid - 1 liter	bottle	4	0	0	4	3	0	0	3	3	0	0	3	4	0	0	4	14	50.00	700.00
3	DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	Bar	44	0	0	44	4	0	0	4	4	0	0	4	4	0	0	4	56	17.32	969.92
4	MOPHANDLE, screw type, wooden handle	piece	21	0	0	21	0	0	0	0	0	0	0	0	0	0	0	0	21	93.60	1,965.60
5	RAG, COTTON, (7") in diameter, assorted colors	kilo	32	0	0	32	0	0	0	0	2	0	0	2	0	0	0	0	34	43.68	1,485.12
6	TOILET DEODORANT CAKE, deoderizer/moth proofer 50gms, 3 pcs/pack	box	12	2	2	16	2	2	2	6	2	2	2	6	2	2	2	6	34	23.40	795.60
7	3M Stance Floor Finish	gals	13	0	0	13	1	0	0	1	1	0	0	1	1	0	0	1	16	1,500.00	24,000.00
8	3M Polishing Pad White 20" Diameter	piece	17	0	0	17	1	0	0	1	1	0	0	1	1	0	0	1	20	745.00	14,900.00
9	3M Stripping Pad, Black 20" Diameter	piece	17	0	0	17	1	0	0	1	1	0	0	1	1	0	0	1	20	570.00	11,400.00
10	Mopping machine	unit	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	20,000.00	40,000.00
Paper Materials and Products																					
1					0					0				0				0	0		-
2					0					0				0				0	0		-
3					0					0				0				0	0		-
4					0					0				0				0	0		-
5					0					0				0				0	0		-
Lighting and fixtures and accessories														0				0	0		-
1	FUSE, 30 amperes	piece	28	0	0	28	0	0	0	0	0	0		0	0	0	0	0	28	120.00	3,360.00
2	FUSE, 60 amperes	piece	38	0	0	38	0	0	0	0	0	0	0	0	0	0	0	0	38	250.00	9,500.00
3	STARTER, 4-40 watts	piece	58	0	0	58	0	0	0	0	0	0	0	0	0	0	0	0	58	20.00	1,160.00
4	Double Fluorescent Lamp Fixture	piece	74	0	0	74	0	0	0	0	0	0	0	0	0	0	0	0	74	2,000.00	148,000.00
5	Electrical Wire No. 14	meter	50	0	0	50	0	0	0	0	0	0	0	0	0	0	0	0	50	250.00	12,500.00
6	Electrical wire No. 12	meter	41	0	0	41	0	0	0	0	0	0	0	0	0	0	0	0	41	200.00	8,200.00
7	Electrical Breaker	piece	6	0	0	6	0	0	0	0	0	0	0	0	0	0	0	0	6	600.00	3,600.00
8	Electrical Pipe (metal)	piece	113	0	0	113	0	0	0	0	0	0	0	0	0	0	0	0	113	120.00	13,560.00
9	Flexible Metal Conduit	piece	113	0	0	113	0	0	0	0	0	0	0	0	0	0	0	0	113	75.00	8,475.00
10	LED Bulb, 650 lumens voltage, 7 watts, 220-240 volts (P200.00 per piece)	piece	90	0	0	90	0	0	0	0	0	0	0	0	0	0	0	0	90	70.00	6,300.00
Electrical equipment and components and supplies																					
1	Power Generator	unit	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	550,000.00	2,200,000.00
2	Electric Transformer 220 volts	unit	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	5	3,500.00	17,500.00
3	ELECTRICAL MOULDING	piece	60	0	0	60	0	0	0	0	0	0	0	0	0	0	0	0	60	250.00	15,000.00
4	Electric Water Pump with tank	unit	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	100,000.00	100,000.00
5					0					0				0				0	0		-
Computer Supplies																					
1	RIBBON CARTRIDGE, for printer LQ2190	pc	0	2	0	2	0	0	0	0	2	0	0	2	0	0	0	0	4	850.00	3,400.00
2	Printer Drum - DR 2355 for Brother Printer	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	5,000.00	10,000.00
3	RIBBON CARTRIDGE, black for printer LQ2190	cart	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	8,300.00	33,200.00
4	Ink cartridge Brother LC535XL-Black	cart	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0	8	4,000.00	32,000.00
5	Epson L200, Black	cart	12	0	0	12	0	0	0	0	0	0	0	0	0	0	0	0	12	500.00	6,000.00
6	Epson L200, Cyan	cart	12	0	0	12	0	0	0	0	0	0	0	0	0	0	0	0	12	600.00	7,200.00
7	Epson L200, Magenta	cart	12	0	0	12	0	0	0	0	0	0	0	0	0	0	0	0	12	600.00	7,200.00
8	Epson L200, Yellow	cart	12	0	0	12	0	0	0	0	0	0	0	0	0	0	0	0	12	600.00	7,200.00
9	Ink refill for EPSON Printer, inkjet, black	cart	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	350.00	1,400.00
10	Ink refill for EPSON Printer, colored	cart	12	0	0	12	0	0	0	0	0	0	0	0	0	0	0	0	12	350.00	4,200.00
11	Ink, Epson L220 (Magenta 70 ml.)	cart	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	10,000.00	40,000.00
12	Ink, Epson L220 (Yellow 70 ml.)	cart	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	10,000.00	40,000.00

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13	Ink, Epson L220 (Cyan 70 ml.)	cart	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	10,000.00	40,000.00
14	Cannon Ink 88	cart	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0	8	1,400.00	11,200.00
15	HP 21	cart	18	0	0	18	0	0	0	0	18	0	0	18	0	0	0	0	36	700.00	25,200.00
16	HP 22	cart	18	0	0	18	0	0	0	0	18	0	0	18	0	0	0	0	36	700.00	25,200.00
17	Cannon Ink 745	cart	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0	8	1,200.00	9,600.00
18	Cannon Ink 746	cart	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0	8	1,200.00	9,600.00
19	Ink Cartridge CL 57	cart	12	0	0	12	0	0	0	0	12	0	0	12	0	0	0	0	8	1,200.00	9,600.00
20	Ink Cartridge CL PG 47	cart	12	0	0	12	0	0	0	0	12	0	0	12	0	0	0	0	24	1,200.00	28,800.00
21	Epson ME 320 Ink 141Cyan	cart	12	0	0	12	0	0	0	0	12	0	0	12	0	0	0	0	24	1,200.00	28,800.00
22	Epson ME 320 Ink 141Yellow	cart	12	0	0	12	0	0	0	0	12	0	0	12	0	0	0	0	24	600.00	14,400.00
23	Epson ME 320 Ink 141Magenta	cart	12	0	0	12	0	0	0	0	12	0	0	12	0	0	0	0	24	600.00	14,400.00
24	Epson ME 320 Ink 141Black	cart	24	0	0	24	0	0	0	0	12	0	0	12	0	0	0	0	24	600.00	14,400.00
25	Ink Cartridge HP 678	cart	12	0	0	12	0	0	0	0	24	0	0	24	0	0	0	0	48	600.00	28,800.00
26	Epson 73N Black	cart	12	0	0	12	0	0	0	0	0	0	0	12	0	0	0	0	24	500.00	12,000.00
27	Epson 73N Cyan	cart	12	0	0	12	0	0	0	0	0	0	0	0	0	0	0	0	12	350.00	4,200.00
28	Epson 73N Magenta	cart	12	0	0	12	0	0	0	0	0	0	0	0	0	0	0	0	12	350.00	4,200.00
29	Epson 73N Yellow	cart	12	0	0	12	0	0	0	0	0	0	0	0	0	0	0	0	12	350.00	4,200.00
30	HP 3540 Black	cart	8	0	0	8	0	0	0	0	8	0	0	8	0	0	0	0	12	350.00	4,200.00
31	HP 3540 Cyan	cart	8	0	0	8	0	0	0	0	8	0	0	8	0	0	0	0	16	600.00	9,600.00
32	HP 3540 Magenta	cart	8	0	0	8	0	0	0	0	8	0	0	8	0	0	0	0	16	700.00	11,200.00
33	HP 3540 Yellow	cart	8	0	0	8	0	0	0	0	8	0	0	8	0	0	0	0	16	700.00	11,200.00
34	HP 5525 Ink 685Black	cart	10	0	0	10	0	0	0	0	10	0	0	10	0	0	0	0	20	600.00	12,000.00
35	HP 5525 Ink 685Cyan	cart	10	0	0	10	0	0	0	0	10	0	0	10	0	0	0	0	20	700.00	14,000.00
36	HP 5525 Ink 685Magenta	cart	10	0	0	10	0	0	0	0	10	0	0	10	0	0	0	0	20	700.00	14,000.00
37	HP 5525 Ink 685Yellow	cart	10	0	0	10	0	0	0	0	10	0	0	10	0	0	0	0	20	700.00	14,000.00
38	LCD Projector	unit	5	0	0	5	3	0	0	3	11	3	0	14	3	0	0	3	25	45,000.00	1,125,000.00
39	7. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece	60	5	5	70	10	5	5	20	60	5	5	70	10	5	5	20	180	20.00	3,600.00
40	9. COMPACT DISK STORAGE CASE, 50 CDs capacity, min, made of durable plastic or nylon fabric, double sided sleeves, with closure	piece	58	3	3	64	8	3	3	14	58	3	3	64	8	3	3	14	156	15.00	2,340.00
41	15. EXTERNAL HARD DRIVE, 500GB, 2.5"HDD, USB 3.0 (backward compatible with USB 2.0), 5400 RPM, with dual-color LED light to indicate USB 3.0/ USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/7; MacOSx 10.4 or above, with USB 3.0 cable and product guide	piece	22	0	0	22	1	0	0	1	22	0	0	22	1	0	0	1	46	3,500.00	161,000.00
42	16. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	56	5	5	66	16	5	5	26	56	5	5	66	16	5	5	26	184	25.00	4,600.00
43	19. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece	60	0	0	60	10	0	0	10	60	0	0	60	10	0	0	10	140	500.00	70,000.00
44	20. DISKETTE, floppy disk, 3.5", double sided, high density, formatted 105/pack	piece	43	0	0	43	0	0	0	0	43	0	0	43	0	0	0	0	86	25.00	2,150.00
45	387. TONER CARTRIDGE, Kyocera Mita TK174	cart	12	0	0	12	0	0	0	0	0	0	0	0	0	0	0	0	12	3,500.00	42,000.00
46	393. RIBBON CARTRIDGE, Epson C13SO15506(7753) Fabric, for printer LQ 300/300+II & 580	cart	24	0	0	24	0	0	0	0	0	0	0	0	0	0	0	0	24	200.00	4,800.00
47	395. RIBBON CARTRIDGE, Epson C13SO15568, Color, for printer LX-300	cart	14	0	0	14	0	0	0	0	14	0	0	14	0	0	0	0	28	200.00	5,600.00
48	399. RIBBON CARTRIDGE, Epson Part No. C13SO15632, black for printer LX310	cart	30	0	0	30	0	0	0	0	30	0	0	30	0	0	0	0	60	200.00	12,000.00
49	403. RIBBON, Epson RN SO 15083/SO 15086	cart	12	0	0	12	0	0	0	0	12	0	0	12	0	0	0	0	24	200.00	4,800.00
50	TONER CART, KONICA MINOLTA BIS-HUB 160	cart	2	0	0	2	2	0	0	2	2	0	0	2	2	0	0	2	8	3,900.00	31,200.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
51 TONER CART, BROTHER, TN 2380	cart	7	7	7	21	7	7	7	21	7	7	7	21	7	7	7	21	84	3,500.00	294,000.00
52 PRINTER DRUM, BROTHER, DR 2355	piece	6	0	0	6	6	0	0	6	6	0	0	6	6	0	0	6	24	3,380.00	81,120.00
53 INK CART, BROTHER BT 6000, Black	cart	30	0	0	30	0	0	0	0	0	0	0	0	0	0	0	0	30	485.00	14,550.00
54 INK CART, BROTHER BT 5000, Cyan	cart	25	0	0	25	0	0	0	0	0	0	0	0	0	0	0	0	25	485.00	12,125.00
55 INK CART, BROTHER BT 5000, Magenta	cart	25	0	0	25	0	0	0	0	0	0	0	0	0	0	0	0	25	485.00	12,125.00
56 INK CART, BROTHER BT 5000, Yellow	cart	25	0	0	25	0	0	0	0	0	0	0	0	0	0	0	0	25	485.00	12,125.00
57 INK CART, BROTHER LC 535, Black	cart	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	5	955.50	4,777.50
58 INK CART, BROTHER LC 535, Cyan	cart	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	573.30	1,719.90
59 INK CART, BROTHER LC 535, Magenta	cart	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	573.30	1,719.90
60 INK CART, BROTHER LC 535, Yellow	cart	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	573.30	1,719.90
61 INK CART,RISO K2 TYPE	cart	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	5	1,200.00	6,000.00
62					0				0				0				0	0		-
Computer Equipment and Accessories																				-
1 Colored Printer-Brother	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	10,000.00	10,000.00
2 Laptop	unit	49	0	0	49	0	0	0	0	0	0	0	0	0	0	0	0	49	50,000.00	2,450,000.00
3 Notebook Computer	unit	23	0	0	23	0	0	0	0	0	0	0	0	0	0	0	0	23	40,000.00	920,000.00
4 Printer (Network)	unit	46	0	0	46	6	0	0	6	8	0	0	8	6	0	0	6	66	50,000.00	3,300,000.00
5 Back-up External Drive 1TB	unit	65	0	0	65	0	0	0	0	12	0	0	12	0	0	0	0	77	4,800.00	369,600.00
6 Monitor LED	unit	73	3	3	79	3	3	3	9	3	3	3	9	3	3	3	9	106	5,000.00	530,000.00
7 Keyboard	unit	83	5	5	93	5	5	5	15	5	5	5	15	5	5	5	15	138	600.00	82,800.00
8 Router	unit	16	0	0	16	1	0	0	1	1	0	0	1	1	0	0	1	19	12,000.00	228,000.00
9 Internal Hub 8 outlet	unit	16	0	0	16	1	0	0	1	1	0	0	1	0	0	0	0	18	1,200.00	21,600.00
10 Desk Top Computer	unit	122	0	0	122	17	0	0	17	12	0	0	12	13	0	0	13	164	60,000.00	9,840,000.00
11 UPS 500 AV	unit	75	0	0	75	0	0	0	0	0	0	0	0	0	0	0	0	75	2,500.00	187,500.00
12 Operating System Windows 8	package	80	0	0	80	0	0	0	0	0	0	0	0	0	0	0	0	80	7,000.00	560,000.00
13 Operating System Windows 10	package	160	0	0	160	0	0	0	0	0	0	0	0	0	0	0	0	160	6,000.00	960,000.00
14 Microsoft Office	package	160	0	0	160	0	0	0	0	0	0	0	0	0	0	0	0	160	12,000.00	1,920,000.00
15 Firewall (Hardware)	unit	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0	8	4,000.00	32,000.00
16 Anti Virus	package	155	0	0	155	0	0	0	0	0	0	0	0	0	0	0	0	155	2,000.00	310,000.00
17 Switch (32 or 64 port)	piece	15	0	0	15	0	0	0	0	0	15	0	15	0	0	0	0	30	5,000.00	150,000.00
18 Tablet	piece	10	104	0	114	0	0	0	0	0	0	0	0	0	0	0	0	114	11,000.00	1,254,000.00
19 Mouse	piece	70	5	5	80	70	5	5	80	70	5	5	80	70	5	5	80	320	50.00	16,000.00
20 Switch (24 port)	piece	26	0	0	26	0	0	0	0	0	0	0	0	0	0	0	0	26	7,000.00	182,000.00
21 CAT5 network cable	roll	14	0	0	14	1	0	0	1	1	0	0	1	14	0	0	14	30	6,000.00	180,000.00
22					0				0				0				0	0		-
*Other Categories																				-
1 Executive Vehicles	unit	0	0	0	0	0	0	0	0	0	0	0	0	3	0	0	3	3	1,600,000.00	4,800,000.00
2 Staff Vehicles	unit	0	0	0	0	0	0	0	0	0	0	0	0	6	0	0	6	6	1,500,000.00	9,000,000.00
3 Motor Cycle 125cc	unit	5	0	0	5	0	0	0	0	0	0	0	0	29	0	0	29	34	100,000.00	3,400,000.00
4 Renovation of Office	lot	0	0	0	0	0	0	0	0	0	0	3	3	0	0	0	0	3	3,255,000.00	9,765,000.00
5 Line Rehabilitation Internet Infrastructure	lot	0	0	0	0	0	0	0	0	0	12	1	13	0	0	0	0	13	148,096.42	1,925,253.46
6 Rice Subsidy	sacks	104	104	104	312	104	104	104	312	104	104	104	312	104	104	104	312	1248	2,000.00	2,496,000.00
7 Rent Expenses		1	1	1	3	1	1	1	3	1	1	4	6	1	1	1	3	15		6,589,456.00
8 Water Expenses		2	1	1	4	1	1	1	3	1	1	11	13	1	1	1	3	23		407,882.00
9 Electricity Expenses		3	2	2	7	2	2	2	6	2	2	12	16	2	2	2	6	35		5,233,142.85
10 Janitorial Expenses		0	0	1	1	0	0	0	0	0	0	8	8	0	0	0	0	9		3,253,800.00
11 Security Expenses		1	1	2	4	1	1	1	3	1	1	8	10	1	1	1	3	20		4,701,775.52
12 Internet Expenses		5	3	3	11	4	4	4	12	4	4	5	13	4	4	4	12	48		248,472.78

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
13 Telephone Expenses		7	4	4	15	5	4	4	13	5	4	5	14	5	4	4	13	55		273,592.80
14					0				0				0				0	0		-
15					0				0				0				0	0		-
C. TOTAL (A + B):																				121,235,804.47
D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																				12,123,580.45
E. GRAND TOTAL (C + D)																				133,359,384.92
F. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																				
G. MONTHLY CASH REQUIREMENTS																				
G.1 Available at Procurement Service Stores					5149369				1532110				1642243				1209695			
G.2 Other items not available at PS but regularly purchased from other sources					4.8E+07				4072026				1.8E+07				2.1E+07			
TOTAL MONTHLY CASH REQUIREMENTS					5.3E+07				5604137				2E+07				2.2E+07			

*Other categories that are not indicated herein

**Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

JOSE C. FLORES
Division Chief III
PMGSD

Noted by:

RASEL C. DELA CRUZ
Officer-in-Charge
Administrative Department

Certified Funds Available/
Certified Appropriate Funds:

NOMER D. VIRAY
Department Manager
Finance Department

Recommending Approval:

SEGUNDO H. GUERRERO, JR.
Vice President
Support Services Group

Approved by:

ATTY. JOVY C. BERNABE
President

Date Prepared: October 28, 2016

Buboy 18
18

ANNUAL PROCUREMENT PLAN (APP) CY 2017 NON - CSE

PHILIPPINE CROP INSURANCE CORPORATION

Received by: A. B. Reyes

17 APR 12 09:58

Received by: A. B. Reyes

17 APR 12 09:58



Philippine Crop Insurance Corporation Annual Procurement Plan for FY 2017

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. Available at Procurement Service Stores												
A.1	Common Electric Supplies	PCIC	Shopping - Negotiation(CUS)	Monthly	Monthly	Monthly	Monthly	CBAB	68,264.72	68,264.72		
A.2	Common Office Supplies	PCIC	Shopping - Negotiation(CUS)	Monthly	Monthly	Monthly	Monthly	CBAB	3,339,244.90	3,339,244.90		
A.3	Common Office Devices	PCIC	Shopping - Negotiation(CUS)	Monthly	Monthly	Monthly	Monthly	CBAB	173,148.74	173,148.74		
A.4	Common Janitorial Supplies	PCIC	Shopping - Negotiation(CUS)	Monthly	Monthly	Monthly	Monthly	CBAB	249,219.25	249,219.25		
A.5	Common Office Equipment	PCIC	Shopping - Negotiation(CUS)	Monthly	Monthly	Monthly	Monthly	CBAB	1,735,438.56	1,735,438.56		
A.6	Handbook on Procurement	PCIC	Shopping - Negotiation(CUS)	Monthly	Monthly	Monthly	Monthly	CBAB	803.79	803.79		
	TOTAL A. AVAILABLE AT PS								5,566,119.96	5,566,119.96		
B. Not Available at Procurement Services Stores												
B.1	Electric Equipment & Electric Supplies	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	2,275,000.00	2,275,000.00		
B.2	Lighting, Fixture and Accessories	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	719,055.00	719,055.00		
B.3	Audio Visual Training Facilities	PCIC	Shopping - Negotation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	102,000.00	102,000.00		
B.4	Office Equipment & Accessories											
B.4.1	Aircon - Cabinet Type - 3TR	PCIC	Shopping - Negotation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	800,000.00		800,000.00	
B.4.2	Aircon - Split Type - 2.5 TR	PCIC	Shopping - Negotation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	900,000.00		900,000.00	
B.4.3	Aircon - Split Type - 2 HP	PCIC	Shopping - Negotation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	360,000.00		360,000.00	
B.4.4	Aircon - Windows Type - 2 HP	PCIC	Shopping - Negotation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	300,000.00		300,000.00	
B.4.5	Aircon - 2HP	PCIC	Shopping - Negotation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	5,000.00	5,000.00		
B.4.6	Aircon - Windows Type	PCIC	Shopping - Negotation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	35,000.00	35,000.00		
B.4.7	Audio Visual System	PCIC	Shopping - Negotation (SVP 53.9)	December	December	December	December	CBAB	500,000.00		500,000.00	
B.4.8	Biometric Bundy Clock	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	252,000.00		252,000.00	
B.4.9	Camera - CCTV	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	150,000.00		150,000.00	
B.4.10	Camera - Document/SLR	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	200,000.00		200,000.00	
B.4.11	Camera DSLR with Lens	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	15,000.00	15,000.00		
B.4.12	Camera - DSLR	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	100,000.00		100,000.00	
B.4.13	Camera - SLR	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	40,000.00	40,000.00		
B.4.14	Car Wash Equipment	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	20,000.00	20,000.00		
B.4.15	Coffe Vendo Machine	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	45,000.00	45,000.00		
B.4.16	Copier (Photocopier)	PCIC	Shopping - Negotation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	180,000.00		180,000.00	

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
B.4.17	Copier - Monochrome, regular	PCIC	Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	100,000.00		100,000.00	
B.4.18	Digital ID Maker	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	70,000.00		70,000.00	
B.4.19	Digital Signature Maker	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	50,000.00		50,000.00	
B.4.20	Electric Fan - (Stand)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	50,000.00		50,000.00	
B.4.21	Electric Fan - (Industrial)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	60,000.00		60,000.00	
B.4.22	Electric Water Pump with Tank	PCIC	Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	10,000.00	10,000.00		
B.4.23	Fax Machine	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	3,500.00	3,500.00		
B.4.24	Fire Extinguisher - Dry Chemical	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	30,000.00	30,000.00		
B.4.25	Fire Extinguisher	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	230,000.00		230,000.00	
B.4.26	Floor Polisher	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	15,000.00	15,000.00		
B.4.27	Generator Set (power)	PCIC	Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	1,600,000.00		1,600,000.00	
B.4.28	Mopping Machine	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	12,000.00	12,000.00		
B.4.29	Hand Dryer - Electric	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	6,000.00	6,000.00		
B.4.30	Power Spray	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	12,000.00	12,000.00		
B.4.31	Refrigerator	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	12,000.00	12,000.00		
B.4.32	Sound Sytem (Megaphone)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	5,000.00	5,000.00		
B.4.33	Sound Sytem (Portable)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	150,000.00		150,000.00	
B.4.34	Television Set (Smart LED)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	30,000.00	30,000.00		
B.4.35	Television Set	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	30,000.00	30,000.00		
B.4.36	Television Set - LED	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	20,000.00	20,000.00		
B.4.37	Typewriter Electric	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	185,000.00		185,000.00	
B.4.38	Typewriter Manual	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	60,000.00		60,000.00	
B.4.39	Vacuum Cleaner	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	55,000.00		55,000.00	
B.4.40	Water Dispenser	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	5,000.00	5,000.00		
B.4.41	Water Pump System	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	25,000.00	25,000.00		
B.4.42	Vault	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	12,000.00	12,000.00		
B.4.43	Curtain and Curtain Rods (Lot)	PCIC	Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	40,000.00	40,000.00		
	Total Office Equipment & Accessories								6,779,500.00	427,500.00	6,352,000.00	
B.5	Office Supplies											
B.5.1	Certificate of Insurance Cover Corn	PCIC	Public Bidding	January	January	January	January	CBAB	4,862,000.00	4,862,000.00		
B.5.2	Certificate of Insurance Cover Palay	PCIC	Public Bidding	January	January	January	January	CBAB	4,862,000.00	4,862,000.00		
B.5.3	A4 Bond Paper with PCIC Letterhead	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	150,000.00	150,000.00		
B.5.4	PCIC High Value Insurance Brochure	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	50,000.00	50,000.00		
B.5.5	PCIC Rice Crop Insurance Brochure	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	50,000.00	50,000.00		

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
B.5.6	PCIC Crop Insurance for Corn Brochure	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	50,000.00	50,000.00		
B.5.7	PCIC Loan Payment Protection Plan Brochure	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	50,000.00	50,000.00		
B.5.8	PCIC Agricultural Producers Protection Plan Brochure	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	50,000.00	50,000.00		
B.5.9	PCIC Livestock Insurance Program Brochure	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	50,000.00	50,000.00		
B.5.10	PCIC Accidental and Dismemberment Brochure	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	50,000.00	50,000.00		
B.5.11	PCIC General Brochure	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	50,000.00	50,000.00		
B.5.12	PCIC HVCC Brochures	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	50,000.00	50,000.00		
B.5.13	Non Crop Insurance Brochure	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	50,000.00	50,000.00		
B.5.14	PCIC APCP Brochure	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	50,000.00	50,000.00		
B.5.15	PCIC RSBSA Brochure	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	50,000.00	50,000.00		
B.5.16	PCIC Sikat Saka Brochure	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	50,000.00	50,000.00		
B.5.17	PCIC Yolanda Brochure	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	50,000.00	50,000.00		
B.5.18	Stock Card	PCIC	Negotiation (Others) Agency to Agency	Monthly	Monthly	Monthly	Monthly	CBAB	1,400.00	1,400.00		
B.5.19	Property Card	PCIC	Negotiation (Others) Agency to Agency	Monthly	Monthly	Monthly	Monthly	CBAB	980.00	980.00		
B.5.20	Corporate Calendar	PCIC	Shopping - Negotiation (SVP 53.9)	January	January	January	January	CBAB	640,000.00	640,000.00		
B.5.21	Annual Report	PCIC	Shopping - Negotiation (SVP 53.9)	December	December	December	December	CBAB	720,000.00	720,000.00		
B.5.22	Continuous Form Check	PCIC	Negotiation (Others) Agency to Agency	As Needed	As Needed	As Needed	As Needed	CBAB	1,535,000.00	1,535,000.00		
	Total Office Supplies								13,471,380.00	13,471,380.00		
B.6	Furniture and Fixture											
B.6.1	Cabinet - Built in Overhead	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	30,000.00	30,000.00		
B.6.2	Cabinet - 3 Drawer Steel Filing/Lateral	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	187,500.00		187,500.00	
B.6.3	Cabinet - 4 Drawer Steel Filing/Lateral	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	416,000.00		416,000.00	
B.6.4	Cabinet	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	42,000.00	42,000.00		
B.6.5	Cabinet - Teller's	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	12,000.00	12,000.00		
B.6.6	Cabinet - File, Wooden	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	30,000.00	30,000.00		
B.6.7	Cabinet - Filing/Open Layered	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	413,000.00		413,000.00	
B.6.8	Cabinet - Steel	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	56,000.00		56,000.00	
B.6.9	Cabinet - Wooden	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	30,000.00	30,000.00		
B.6.10	Clerical Table and Chairs	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	322,000.00		322,000.00	
B.6.11	Chairs (Clerical)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	958,000.00		958,000.00	
B.6.12	Chairs (Computer)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	120,000.00		120,000.00	
B.6.13	Chairs (for Conference Table)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	250,000.00		250,000.00	
B.6.14	Chairs - Revolving	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	200,000.00		200,000.00	
B.6.15	Chairs (Swivel)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	114,000.00		114,000.00	

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B.6.16	Chairs Ergonomic	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	91,000.00		91,000.00	
B.6.17	Chairs (Jr. Executive)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	359,000.00		359,000.00	
B.6.18	Chairs (Sr. Executive)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	384,000.00		384,000.00	
B.6.19	Chairs (Airport/Visitors)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	48,000.00	48,000.00		
B.6.20	Chairs (Gang)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	230,000.00		230,000.00	
B.6.21	Chairs - Monoblock, w/o armrest	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	45,000.00	45,000.00		
B.6.22	Chairs - Monoblock, w/ armrest	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	56,000.00		56,000.00	
B.6.23	Chairs - Monoblock/stockable w/backrest	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	30,000.00	30,000.00		
B.6.24	Chairs - Stacking	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	30,000.00	30,000.00		
B.6.25	Chairs - Training Room	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	48,000.00	48,000.00		
B.6.26	Chairs - Visitors	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	4,500.00	4,500.00		
B.6.27	Rack Steel	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	544,000.00		544,000.00	
B.6.28	Sala Set	PCIC	Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	45,000.00	45,000.00		
B.6.29	Sofa/F&F set for RMs room	PCIC	Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	55,000.00		55,000.00	
B.6.30	Sofa/Couch Set (for lobby area)	PCIC	Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	220,000.00		220,000.00	
B.6.31	Sofa lounge w/ center and side table	PCIC	Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	75,000.00		75,000.00	
B.6.32	Table - Briefing Room	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	6,000.00	6,000.00		
B.6.33	Table - Clerical	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	975,000.00		975,000.00	
B.6.34	Table Computer	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	18,000.00	18,000.00		
B.6.35	Table - Conference	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	18,000.00	18,000.00		
B.6.36	Table (cubicles-computer)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	126,000.00		126,000.00	
B.6.37	Table (Office Desk)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	100,000.00		100,000.00	
B.6.38	Table Executive	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	56,000.00		56,000.00	
B.6.39	Table Plastic	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	35,000.00	35,000.00		
B.6.40	Table - Training Room	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	96,000.00		96,000.00	
	Total Furniture and Fixture								6,875,000.00	471,500.00	6403500.00	
B.7	IT Equipment and Accessories											
B.7.1	Desktop Computer	PCIC	Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	6,660,000.00		6,660,000.00	
B.7.2	Desktop Computer with Printers	PCIC	Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	249,600.00		249,600.00	
B.7.3	Laptop	PCIC	Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	2,050,000.00		2,050,000.00	
B.7.4	Printer	PCIC	Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	500,060.00		500,060.00	
B.7.5	Server	PCIC	Public Bidding	August	August	August	August	CBAB	1,000,000.00		1,000,000.00	
B.7.6	Anti Virus	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	100,000.00		100,000.00	
B.7.7	MS Office	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	360,000.00		360,000.00	

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				Ads/Post of IB/RE	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
B.7.8	External Hard drive	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	56,000.00		56,000.00	
B.7.9	RJ45 LAN terminal	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	3,500.00	3,500.00		
B.7.10	Operating System Windows 10 - Server 1	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	360,000.00		360,000.00	
B.7.11	Printer (Dot Matrix-Single)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	80,000.00		80,000.00	
B.7.12	Printer (Dot Matrix)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	120,000.00		120,000.00	
B.7.13	Printer	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	8,000.00	8,000.00		
B.7.14	Printer (LX310)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	24,000.00	24,000.00		
B.7.15	Printer (Inkjet)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	330,000.00		330,000.00	
B.7.16	Printer (Laser Jet) - Colored	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	660,000.00		660,000.00	
B.7.17	Printer (Laser Jet) - Black & White	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	120,000.00		120,000.00	
B.7.18	Projector	PCIC	Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	200,000.00		200,000.00	
B.7.19	Projector - Multimedia	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	326,976.00		326,976.00	
B.7.20	Risograph Machine	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	600,000.00		600,000.00	
B.7.21	Switch Hub (32 port)	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	1,500.00	1,500.00		
B.7.22	Router	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	30,000.00	30,000.00		
B.7.23	UPS	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	80,000.00		80,000.00	
B.7.24	UPS - Smart Server	PCIC	Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	50,000.00		50,000.00	
B.7.25	UPS - Centralized	PCIC	Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	15,000.00	15,000.00		
	Total IT Equipment and Accessories								13,984,636.00	82,000.00	13,902,636.00	
B.8	Transportation Equipment											
B.8.1	Executive Vehicles	PCIC	Public Bidding	November	November	November	November	CBAB	4,800,000.00		4,800,000.00	
B.8.2	Staff Vehicles	PCIC	Public Bidding	November	November	November	November	CBAB	24,000,000.00		24,000,000.00	
B.8.3	Motor Cycle	PCIC	Public Bidding	December	December	December	December	CBAB	3,800,000.00		3,800,000.00	
	Total Transportation Equipment								32,600,000.00		32,600,000.00	
B.9	Land and Land Improvement											
B9.1	Land		Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	2,000,000.00		2,000,000.00	
B9.2	Landscaping		Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	500,000.00		500,000.00	
B9.3	Land Black Filling		Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	500,000.00		500,000.00	
B9.4	Land Fence		Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	2,000,000.00		2,000,000.00	
B9.5	Construction of Motorpool/Fieldmen		Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	3,000,000.00		3,000,000.00	
B9.6	Construction of PCIC Building		Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	20,000,000.00		20,000,000.00	
B9.7	Construction of PCIC Building - RO		Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	15,000,000.00		15,000,000.00	
B9.8	Office Building		Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	100,000,000.00		100,000,000.00	
B9.9	Steel Grills for glass partition/windows		Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	1,500,000.00		1,500,000.00	

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B9.10	Window Blinds		Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	1,000,000.00		1,000,000.00	
	Total Land and Land Improvement								145,500,000.00		145,500,000.00	
B.10	Leasehold and Leashold Improvement											
B.10.1	Construction of Stockroom & Office Repainting		Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	200,000.00		200,000.00	
B.10.2	Leashold Improvements of PEOs/Ros		Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	900,000.00		900,000.00	
B.10.3	Leashold Improvements of RO		Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	400,000.00		400,000.00	
B.10.4	Modular Partition - H.O		Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	2,520,000.00		2,520,000.00	
B.10.5	Modular Tables		Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	700,000.00		700,000.00	
B.10.6	Modular Tables/Cubicles		Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	20,000.00	20,000.00		
B.10.7	Renovation of New Office Space - HO		Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	2,500,000.00		2,500,000.00	
B.10.8	Electrical Works/ Wiring-New Office Space HO		Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	2,000,000.00		2,000,000.00	
B.10.9	Office Ceiling Replacement - HO		Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	2,000,000.00		2,000,000.00	
B.10.10	Internet Optics Fiber Installation		Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	3,000,000.00		3,000,000.00	
B.10.11	Land Telephone Wiring Installation		Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	200,000.00		200,000.00	
B.10.12	Renovation of New Office Space - RO IV		Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	150,000.00		150,000.00	
B.10.13	Renovation/Finishing of Extension Offices		Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	200,000.00		200,000.00	
B.10.14	Renovation/Expansion of the Regional Office		Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	50,000.00		50,000.00	
B.10.15	Office Repainting/Landscaping		Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	600,000.00		600,000.00	
B.10.16	Window Blinds		Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	600,000.00		600,000.00	
	Total Leasehold and Leashold Improvement								16,040,000.00	20,000.00	16,020,000.00	
	TOTAL B. NOT AVAILABLE AT PS								238,346,571.00	17,568,435.00	220,778,136.00	
C. OTHER CATEGORIES												
C.1	PERSONAL SERVICES											
C.1.1	Representation Allowance	PCIC	Negotiation (Others)	As Needed	As Needed	As Needed	As Needed	CBAB	5,124,000.00	5,124,000.00		
C.1.2	Transportation Allowance	PCIC	Negotiation (Others)	As Needed	As Needed	As Needed	As Needed	CBAB	5,124,000.00	5,124,000.00		
C.1.3	Productivity Enhancement Incentive	PCIC	Negotiation (Others)	As Needed	As Needed	As Needed	As Needed	CBAB	2,470,000.00	2,470,000.00		
C.1.4	Retirement Benefits	PCIC	Negotiation (Others)	As Needed	As Needed	As Needed	As Needed	CBAB	24,833,546.00	24,833,546.00		
C.1.5	Rice Subsidy	PCIC	Shopping - Negotiation (SVP 53.9)	Monthly	Monthly	Monthly	Monthly	CBAB	2,400,000.00	2,400,000.00		
C.1.6	Medical & Hospital Expenses	PCIC	Shopping (others)	Quarterly	Quarterly	Quarterly	Quarterly	CBAB	2,135,000.00	2,135,000.00		
	Total Personal Services								42,086,546.00	42,086,546.00		
C.2	Main. & Other Operating Expenses											
C.2.1	Rent Expenses	PCIC	Negotiation (Others) Agency to Agency	Monthly	Monthly	Monthly	Monthly	CBAB	13,373,254.00	13,373,254.00		
C.2.2	Water Expenses	PCIC	Direct Contracting (WETI)	Monthly	Monthly	Monthly	Monthly	CBAB	691,109.00	691,109.00		

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
C.2.3	Electricity Expenses	PCIC	Direct Contracting (WETI)	Monthly	Monthly	Monthly	Monthly	CBAB	7,226,048.00	7,226,048.00		
C.2.4	Telephone Expenses - Landline	PCIC	Direct Contracting (WETI)	Monthly	Monthly	Monthly	Monthly	CBAB	1,667,228.00	1,667,228.00		
C.2.5	Telephone Expenses - Mobile	PCIC	Direct Contracting (WETI)	Monthly	Monthly	Monthly	Monthly	CBAB	2,194,800.00	2,194,800.00		
C.2.6	Internet Expenses	PCIC	Direct Contracting (WETI)	Monthly	Monthly	Monthly	Monthly	CBAB	1,150,600.00	1,150,600.00		
C.2.7	Janitorial Expenses	PCIC	Public Bidding	January	January	January	January	CBAB	2,954,822.00	2,954,822.00		
C.2.8	Security Expenses	PCIC	Public Bidding	January	January	January	January	CBAB	6,255,304.00	6,255,304.00		
C.2.9	Fuel, Oil & Lubrication Expenses	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	5,327,370.00	5,327,370.00		
C.2.10	License	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	160,571.00	160,571.00		
C.2.11	Postage and Delivery	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	1,903,256.00	1,903,256.00		
C.2.12	Insurance Expenses	PCIC	Negotiation (Others) Agency to Agency	Monthly	Monthly	Monthly	Monthly	CBAB	4,664,853.00	4,664,853.00		
C.2.13	Subscription Expenses	PCIC	Shopping (others)	Monthly	Monthly	Monthly	Monthly	CBAB	361,935.00	361,935.00		
C.2.14	Travelling Expenses - Local	PCIC	Direct Contracting	As Needed	As Needed	As Needed	As Needed	CBAB	31,494,867.00	31,494,867.00		
C.2.15	Travelling Expenses - Foreign	PCIC	Direct Contracting	As Needed	As Needed	As Needed	As Needed	CBAB	2,200,000.00	2,200,000.00		
C.2.16	WEB Hosting	PCIC	Shopping (others)	Annual	Annual	Annual	Annual	CBAB	40,000.00	40,000.00		
C.2.17	Training and Seminar (Inc. GAD)	PCIC	Direct Contracting	As Needed	As Needed	As Needed	As Needed	CBAB	57,881,417.00	57,881,417.00		
C.2.18	Cultural and Athletic Expenses	PCIC	Shopping (others)	Annual	Annual	Annual	Annual	CBAB	328,500.00	328,500.00		
C.2.19	Gender Development Expenses	PCIC	Direct Contracting	As Needed	As Needed	As Needed	As Needed	CBAB	11,697,017.00	11,697,017.00		
C.2.20	Advertising Expenses	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	511,000.00	511,000.00		
C.2.21	Promotional and Marketing Expenses	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	28,431,591.00	28,431,591.00		
C.2.22	Cable, Satellite, Telegraph & Radio Expenses	PCIC	Direct Contracting	Monthly	Monthly	Monthly	Monthly	CBAB	192,702.00	192,702.00		
C.2.23	Auditing Services	PCIC	Shopping - Negotiation (SVP 53.9)	As Needed	As Needed	As Needed	As Needed	CBAB	30,175,888.00	30,175,888.00		
C.2.24	Consultancy Services	PCIC	Direct Contracting	Monthly	Monthly	Monthly	Monthly	CBAB	3,254,400.00	3,254,400.00		
C.2.25	Honoraria	PCIC	Negotiation (Others)	Annual	Annual	Annual	Annual	CBAB	281,576.00	281,576.00		
C.2.26	Taxes and Duties	PCIC	Negotiation (Others)	Annual	Annual	Annual	Annual	CBAB	64,215.00	64,215.00		
C.2.27	Fidelity Bond Premium	PCIC	Shopping (others)	Annual	Annual	Annual	Annual	CBAB	415,262.00	415,262.00		
C.2.28	Representation and Entertainment	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	4,321,283.00	4,321,283.00		
C.2.29	Membership Dues and Cont. to Organization	PCIC	Shopping (others)	Annual	Annual	Annual	Annual	CBAB	50,600.00	50,600.00		
C.2.30	Extraordinary & Misc. Expenses	PCIC	Direct Contracting	As Needed	As Needed	As Needed	As Needed	CBAB	4,771,200.00	4,771,200.00		
C.2.31	Repair and Maintenance Transportation	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	4,635,946.00	4,635,946.00		
C.2.32	Repair and Maintenance Office Equipment	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	497,920.00	497,920.00		
C.2.33	Repair and Maintenance IT Equipment	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	2,192,013.00	2,192,013.00		
C.2.34	Repair and Maintenance Furniture and Fixture	PCIC	Shopping (others)	As Needed	As Needed	As Needed	As Needed	CBAB	714,000.00	714,000.00		
C.2.35	Building and Structure Outlay	PCIC	Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	145,000,000.00		145,000,000.00	
C.2.36	Investment Outlays	PCIC	Direct Contracting	As Needed	As Needed	As Needed	As Needed	CBAB	104,256,000.00		104,256,000.00	

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
C.2.37	Furniture, Fixture, Equipment and Books Outlay	PCIC	Public Bidding	As Needed	As Needed	As Needed	As Needed	CBAB	14,091,000.00		14,091,000.00	
Total Main. & Other Operating Expenses									495,429,547.00	232,082,547.00	263,347,000.00	
TOTAL C. OTHER CATEGORIES									537,516,093.00	274,169,093.00	283,347,000.00	
GRAND TOTAL									781,428,783.96	297,303,647.96	484,125,136.00	

DEFINITION

- 1. PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- 2. PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- 3. PMO/End User** - Unit as proponent of program or project
- 4. Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- 5. Schedule for Each Procurement Activity** - Major procurement activities (advertising/posting; submission and receipt/Opening of bids; award of contract; contract signing).
- 6. Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- 7. Estimated Budget** - Agency approved estimate of project/program costs
- 8. Remarks** - brief description of program or project

Remarks
Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mooe and co for tracking purposes; aligned with budget documents
Any remark that will help GPPB track programs and projects

Prepared by:


JOSE C. FLORES
DIVISION CHIEF III - PMGSD

Certified Funds Available/
Certified Appropriate Funds by:


NOMER D. VIRAY
DEPT. MANAGER - FINANCE

Reviewed:


SEGUNDO M. GUERRERO JR.
VICE PRESIDENT - SSG

Approved by:


ATTY. JOVY C. BERNABE
PRESIDENT