

Schedule of Board Meetings

PCIC's Regular Board of Directors meeting is set every last week of the month. This was agreed upon by the Board at the start of the calendar year. Board meeting materials are sent to the BOD Members at least three working (3) days prior to the scheduled Board meeting. This is a board protocol so that the BOD members will be able to review the agenda and the proposals beforehand.

For CY 2015, the BOD was able to meet on 10 out of the 12 (83.30%) scheduled regular meetings for the year except for the months of October and December:

1 st meeting	-	January 30, 2015
2 nd "	-	February 26, 2015
3 rd "	-	March 26, 2015
4 th "	-	April 23, 2015
5 th "	-	May 28, 2015
6 th "	-	June 26, 2015
7 th "	-	July 30, 2015
8 th "	-	August 28, 2015
9 th "	-	September 30, 2015
10 th "	-	October 9, 2015
11 th "	-	November 26, 2015
12 th "	-	December 17, 2015

Corporate Secretary

PCIC's Corporate Secretary is Atty. Roland A. Tulay. He graduated from the UP College of Law and was admitted to the Philippine Bar on May 25, 2001. He is also the Officer-in-Charge of the Legal Services of the Department of Agriculture.

Orientation Programs for New Directors

PCIC, through the Corporate Secretary and the Compliance Officers, conducts orientation programs especially for new Directors.

In the introductory orientation program, the vision, mission, corporate objectives, mandate, and line of work of PCIC is discussed to the Directors. Also discussed is the general conduct of regular and special Board meetings and Committee meetings.

In compliance with the PCIC Manual on Corporate Governance, the Directors are also oriented on the requirements of the Code of Corporate Governance for GOCCs (GCG Memorandum Circular No. 2012-07). PCIC also provides the Directors with reading and study materials on corporate governance. The Corporation will support further initiatives toward the development of the Directors in this area.

All Directors are also updated of new/recent laws, rules, regulations, and issuances in relation to PCIC.

Policy on On-going or Continuous Professional Education Programs for Directors

Part 3.1 of PCIC's Manual on Corporate Governance mandates the Governance Committee to encourage Directors to attend on-going or continuous professional education programs. Attendance of the Directors to orientations, seminars, workshops, other educational programs recommended by PCIC and/or the Governance Committee is considered part of their service to the Corporation.